



ALBUQUERQUE POLICE DEPARTMENT
PROCEDURAL ORDERS

SOP 2-72 (Formerly 2-91)

Effective: 08/13/2021

Review: 08/13/2022

Replaces: 11/19/2015

2-72 PROCEDURES FOR SERIOUS CRIMES CALL-OUTS

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

- [1-35 Crime Scene Specialists Unit \(Formerly 5-8\)](#)
- [1-53 Homicide Unit \(Currently 5-3\)](#)
- [2-30 Emergency Command Post](#)
- [2-60 Preliminary and Follow-Up Criminal Investigations](#)
- [2-92 Crimes Against Children](#)
- [5-5 Scientific Evidence Division](#)

B. Form(s)

None

C. Other Resource(s)

Crimes Against Children Unit Call-Out Roster
Gun Violence Reduction Unit Call-Out Roster
Homicide Unit Call-Out Roster
Impact Teams Call-Out Roster
Major Crime Scene Team Call-Out Roster
Mobile Substation Call-Out Roster

D. Rescinded Special Order(s)

None

2-72-1 Purpose

The purpose of this policy is to ensure the proper Albuquerque Police Department (Department) personnel respond to Serious Crimes Call-Outs. The purpose of having a Serious Crimes Call-Out team is to investigate Serious Crimes, coordinate resources efficiently, collaborate with other specialized investigative units, and exchange case investigation with relevant specialized units. In turn, the combined efforts of a unified response improves the case solvability.

2-72-2 Policy

It is the policy of the Department to provide personnel with the requirements and procedures when responding to a Serious Crimes Call-Out.

2-72-3 Definitions

A. Crimes Against Children Unit (CACU) Serious Crime



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A crime that consists of any Serious Crime that involves the suspicious death of a child or great bodily harm of a child where death is likely, and meets the specific criteria for investigations as outlined in SOP Crimes Against Children.

B. Gun Violence Reduction Unit (GVRU) Serious Crime

A crime that consists of any Serious Crime that involves the use of a firearm, with the exception of any domestic violence-related charge(s).

C. Impact Teams Unit Serious Crime

A crime that consists of any Serious Crime that does not involve the use of a firearm, in addition to any felony domestic violence with or without the use or involvement of a firearm.

D. Life-threatening Injury

Any injury that involves serious physical harm that may result in significant or permanent disfigurement or the loss of a major bodily organ or function, including, but not limited to, the loss of a limb, paralysis, or the loss of eyesight; that may necessitate medical or surgical intervention to prevent permanent impairment; that could potentially cause a significant reduction in the quality of life; or that has the likelihood of causing death.

E. Serious Crime

For the purposes of this policy, any criminal offense resulting in great bodily harm with the potential of death or permanent disfigurement.

F. Serious Crimes Call-Out

A Serious Crimes Call-Out is generated when an individual sustains a life-threatening injury.

2-72-4 Procedures

7 A. Field Services Bureau (FSB) sworn personnel who respond to a Serious Crime shall:

1. Secure the scene;

N/A 2. Conduct a preliminary investigation (Refer to SOP Preliminary and Follow-Up Criminal Investigations for sanction classifications and additional duties);

3. After a preliminary investigation is completed, request a Crime Scene Specialist (CSS), and notify their first line supervisor if they suspect their incident involves a Serious Crime; and



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4. Remain on-scene to brief the primary investigator/detective or Serious Crimes Call-Outs team upon their arrival.

6 B. A Crime Scene Specialist (CSS) who responds to a Serious Crime shall:

1. Evaluate the victim's physical injuries;
 - a. In the event that the physical injuries do not meet the definition for "life-threatening injury," the CSS shall notify the primary FSB officer who is responsible for the incident.
2. Notify a Scientific Evidence Division (SED) Sergeant/Supervisor; and
3. Take responsibility for the preservation of the crime scene.

7 C. FSB supervisors who respond to a Serious Crime shall:

1. Ensure the initial responding sworn personnel have completed a preliminary investigation; and
2. Remain on-scene until relieved or dismissed by the on-call/on-scene Serious Crimes Call-Out team investigator supervisor.

N/A D. The SED Sergeant/Supervisor shall:

1. After being notified by a CSS, determine which investigative unit shall be responsible if the incident is a Serious Crime Call-Out (Refer to SOP Scientific Evidence Division for sanction classifications and additional duties);
2. Notify the Major Crime Scene Team (MCST); and
3. Notify the Emergency Communications Center (ECC).

7 E. ECC personnel shall:

1. Initiate appropriate call-out procedures;
 - a. An ECC supervisor shall have access to the call-out roster, as provided by GVRU, the Impact Teams, or the Serious Crimes Call-Out team.
 - b. Once the SED supervisor notifies the ECC supervisor that the incident is designated as a Serious Crime, the ECC supervisor shall notify the appropriate team (GVRU, Impact Teams, or Serious Crimes Call-Out team).
 - i. If the incident is determined to be an Impact Teams Serious Crime, the on-duty Impact Teams supervisor in the area command in which the incident occurred shall be notified. When there is no Impact Teams supervisor on-duty, the ECC supervisor shall notify the on-call Impact Teams supervisor.



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2. Notify on-call Emergency Command Post personnel; and
 - a. The officer who is responsible for arriving with the Emergency Command Post shall respond to the scene in one (1) hour, consistent with SOP Emergency Command Post.
3. For a GVRU Serious Crime or Impact Teams Unit Serious Crime, notify the appropriate detectives, the District Attorney, and the on-call assisting or homicide detectives.

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F. On-scene Procedures for Serious Crimes Call-Outs Team

1. While on-scene, the investigative supervisor of the GVRU or Impact Teams shall:
 - a. Ensure a proper inner and outer perimeter is established by working with the FSB on-scene supervisor and SED Sergeant/Supervisor;
 - b. Request additional resources, if needed;
 - c. Ensure that anyone necessary for the briefing responds within one (1) hour of being notified;
 - d. Network and coordinate with other investigative units, if needed;
 - e. Direct on-scene detectives;
 - f. Prioritize the on-scene investigative tasks;
 - g. Help determine the necessity for any search warrants and/or consent to search;
 - h. Monitor communications with the District Attorney, the Office of the Medical Investigator (OMI), and the MCST;
 - i. Ensure the chain of command is informed of the details of the call-out; and
 - j. Send report instructions to on-scene sworn personnel.
2. The on-scene investigative supervisor shall ensure the Serious Crimes Call-Out team conducts a briefing of the incident as soon as possible after arrival.
 - a. Personnel who may be needed for the briefing include but are not limited to:
 - i. Primary and secondary detectives/investigators;
 - ii. The on-scene investigative supervisor;
 - iii. MCST primary detective/investigator and MCST supervisor;
 - iv. District Attorney's Office representatives; and
 - v. Additional sworn personnel or a CSS with pertinent information.
 - b. The primary dispatched officer shall participate in this briefing.
3. The on-scene investigative call-out team shall complete the joint investigation (Refer to SOP Preliminary and Follow-up Criminal Investigations for sanction classifications and additional duties).

N/A

4. The on-scene detectives shall:
 - a. Perform a walkthrough of the scene with the MCST;



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- b. Do a canvass of the scene, dependent on the timeliness of the call out and, if necessary, conduct it during the following day; and
- c. Conduct a debriefing prior to leaving the scene.

N/A

- 5. Once the MCST is on-scene, they shall identify the inner perimeter of the crime scene (Refer to SOP Crime Scene Specialists Unit and SOP Scientific Evidence Division for sanction classifications and additional duties).

N/A

- 6. The Homicide Unit shall assume case responsibility for the case in which the victim dies as a direct result of their injuries with case responsibility that is consistent with SOP Homicide Unit (Refer to SOP Homicide Unit for sanction classifications and additional duties).

N/A

- 7. The Crimes Against Children Unit shall assume case responsibility for the case in which the child victim dies as a direct result of their injuries with case responsibility that is consistent with SOP Crimes Against Children (Refer to SOP Crimes Against Children for sanction classifications and additional duties).