



ALBUQUERQUE POLICE DEPARTMENT  
PROCEDURAL ORDERS

SOP 2-30

Effective: 11/19/2021

Review: 11/19/2022

Replaces: 09/30/2019

## 2-30 EMERGENCY COMMAND POST (ECP)

### Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

None

B. Form(s)

None

C. Other Resource(s)

None

D. Rescinded Special Order(s)

None

### 2-30-1 Purpose

The purpose of this policy is to establish procedures for the Albuquerque Police Department's (Department) use of the Emergency Command Post (ECP).

### 2-30-2 Policy

It is the policy of the Department to maintain an ECP that can be deployed at the scene of homicide call-outs, serious crimes call-outs, and community events.

### N/A 2-30-3 Definitions

A. Emergency Command Post

A Department-owned vehicle deployed during homicide call-outs, serious crimes call-outs, and community events that serves as a communication hub between Department executive staff, command staff, and personnel in the field.

### 7 2-30-4 Procedures

A. On-Call ECP Roster

Operations Review Section personnel shall provide a current on-call roster to the Emergency Communications Center (ECC) for the delivery of the ECP when requested.

B. ECP Deployment



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1. A Department supervisor may request deployment of the ECP for an emergency, homicide call-out, or serious crimes call-out where a remote command or communication center is needed.
  - a. The requesting supervisor shall contact the ECC for deployment of the ECP.
  - b. When requested to do so, the ECC shall contact the on-call ECP Officer to deliver the ECP to the requested location.
  - c. The on-call ECP Officer who is responsible for delivering the ECP shall respond to the requested location in one (1) hour to set it up.
  - d. The on-call ECP Officer shall turn over the ECP to the requesting supervisor who shall assume responsibility for the ECP.
  - e. The on-call ECP Officer shall remain on-scene with the ECP to facilitate any potential issues with the operation of the ECP and to assist the requesting supervisor as required.
  - f. When the ECP is no longer needed, the on-call ECP Officer shall promptly return the ECP to its designated substation.

C. ECP Maintenance

1. Department personnel who use the ECP shall maintain it while it is in their possession.
2. The ECP Officer shall:
  - a. After it has been deployed, ensure the interior is clean and orderly when returned to the substation; and
  - b. Report defects, damages, or missing items to Operations Review Section personnel.
3. Operations Review Section personnel shall:
  - a. Be responsible for the general maintenance of the ECP;
  - b. Inspect the ECP to ensure that it is in proper condition; and
  - c. If issues are found, note and report them to the Operations Review Section Lieutenant.
4. The Operations Review Section Lieutenant shall ensure appropriate maintenance is conducted and repairs are made.