



ALBUQUERQUE POLICE DEPARTMENT
PROCEDURAL ORDERS

SOP 2-30 (Formerly 1-30)

Effective: 05/01/2023 Review: 05/01/2024 Replaces: 11/19/2021

2-30 EMERGENCY COMMAND POST (ECP)

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

None

B. Form(s)

None

C. Other Resource(s)

None

D. Rescinded Special Order(s)

None

2-30-1 Purpose

The purpose of this policy is to establish procedures for the Albuquerque Police Department's (Department) use of the Emergency Command Post (ECP).

2-30-2 Policy

It is the policy of the Department to maintain an ECP that can be deployed to the scene of homicide call-outs, serious crimes call-outs, and community events.

N/A 2-30-3 Definitions

A. Emergency Command Post

A Department-owned vehicle deployed during homicide call-outs, serious crimes call-outs, and community events that serves as a communication hub between Department executive staff, command staff, and personnel in the field.

7 2-30-4 Procedures

A. On-Call ECP Roster

Operations Review Section personnel shall provide a current on-call roster to the Emergency Communications Center (ECC) for the delivery of the ECP when requested.

B. ECP Deployment



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1. A Department supervisor may request deployment of the ECP for an emergency, homicide call-out, or serious crimes call-out where a remote command or communication center is needed.
 - a. The requesting supervisor shall contact the ECC for deployment of the ECP.
 - b. When requested, the ECC shall contact the on-call ECP Officer to deliver the ECP to the requested location.
 - c. The on-call ECP Officer responsible for delivering the ECP shall respond to the requested location within two (2) hours of notification.
 - d. The on-call ECP Officer shall turn over the ECP to the requesting supervisor, who shall assume responsibility for the ECP.
 - e. The on-call ECP Officer shall remain on-scene with the ECP to facilitate any potential issues with the operation of the ECP and to assist the requesting supervisor as required.
 - f. When the ECP is no longer needed, the on-call ECP Officer shall promptly return the ECP to the designated substation.

C. ECP Maintenance

1. The ECP Officer shall:
 - a. Ensure that the interior is clean and orderly when returned to the substation after each deployment; and
 - b. Report defects, damages, or missing items to Operations Review Section personnel.
2. Operations Review Section personnel shall:
 - a. Be responsible for the general maintenance of the ECP;
 - b. Inspect the ECP to ensure that it is in proper condition; and
 - c. Note and report to the Operations Review Section Lieutenant if issues are found.
3. The Operations Review Section Lieutenant shall ensure appropriate maintenance is conducted and repairs are made.