



ALBUQUERQUE POLICE DEPARTMENT
GENERAL ORDERS

SOP 1-52 (Formerly 4-11)

Effective: 09/01/2022 Review: 09/01/2023 Replaces: 08/26/2008

1-52 HOMELAND SECURITY UNIT

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

None

B. Form(s)

None

C. Other Resource(s)

Environmental Protection Agency Radiological Emergency Response Plan
Federal Emergency Management Agency (FEMA) Continuity of Operations Plan (COOP)
Federal Emergency Management Agency (FEMA) Metropolitan Medical Response System (MMRS)
National Incident Management System (NIMS)

D. Rescinded Special Order(s)

None

1-52-1 Purpose

The purpose of this policy is to facilitate effective and efficient coordination with all City of Albuquerque entities and to cooperate with federal, state, and county governmental agencies in detecting, preventing, and responding to natural and man-made disasters that threaten public safety.

1-52-2 Policy

It is the policy of the Albuquerque Police Department (Department) to protect local infrastructure in the event of a disaster or terrorist attack, and oversee, implement, and monitor emergency preparedness programs in an attempt to mitigate various threats.

N/A 1-52-3 Definitions

A. Critical Infrastructure

Sectors whose assets, systems, and networks, whether physical or virtual, are considered vital to the United States that their incapacitation or destruction would have a debilitating effect on security, national economic security, national public health or safety, or any combination thereof.



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6 1-52-4 **Rules and Responsibilities**

- A. The Special Services Division Commander or their designee shall act as the principal advisor to the Chief of Police, Superintendent of Police Reform, the City's Chief Administrative Officer, and the Mayor of the City of Albuquerque regarding all matters related to terrorism, planning, training and exercising, and disaster response and recovery.
- B. The Special Services Section Lieutenant shall:
 - 1. Be responsible for managing large-scale events, including the planning, coordination, and execution of event security and traffic;
 - 2. Act as a liaison between the Department and federal, state, and local governmental agencies, including City of Albuquerque departments, on all matters related to terrorism, planning, training exercises, and disaster response and recovery; and
 - 3. Plan, coordinate, and manage large-scale events as directed by the Special Services Division Commander to protect community members and the City's infrastructure and economy.
- C. Homeland Security Unit personnel shall:
 - 1. Act as the liaison officer and principal advisor to the Chief of Police, Superintendent of Police Reform, the City's Chief Administrative Officer, and the Mayor of the City of Albuquerque regarding all homeland security issues when designated by the Special Services Division Commander;
 - 2. Coordinate with other relevant City departments and divisions regarding specific homeland security issues;
 - 3. Provide Department executive personnel with recommendations on how the City can improve efforts to protect community members and the City's infrastructure and economy;
 - 4. Ensure that City response plans regarding disasters and terrorist incidents are updated and coordinated with all relevant personnel at the federal, state, and local levels;
 - 5. Coordinate with all governmental agencies and state, county, and city government resources on matters relating to terrorism prevention, response, and recovery;
 - 6. Establish effective communication and information sharing with federal, state, county, and city governmental agencies;
 - 7. Serve as a liaison for outside resources by developing and implementing strategies to maximize federal homeland security resources and serve as a direct liaison with



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the State of New Mexico Department of Homeland Security and Emergency Management;

8. Coordinate purchases of U.S. Department of Homeland Security Office for Domestic Preparedness (ODP) equipment;
9. Assist City departments with developing and updating evacuation and emergency response plans;
10. Maintain the Department's Preventative Radiological and Nuclear Detection Program;
11. Coordinate with federal, state, and local agencies to maintain and deploy Joint Hazard Assessment Teams relating to Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE);
12. Assist with coordinating the Department's Defense Re-utilization and Marketing Office (DRMO) Program;
13. Coordinate active shooter training for civilian personnel and non-law enforcement government organizations;
14. Assist the Special Services Section Lieutenant with coordinating and managing large-scale events and creating operational plans for those events;
15. Assist with the planning and execution of the City's Core Capabilities Assessments; and
16. Manage National Incident Management System (NIMS) team or resource validation letters.

D. Incident Command Structure

Department personnel shall adhere to the NIMS Incident Command Structure (ICS) during major incidents.

E. Training

1. Homeland Security Unit personnel shall:
 - a. Act as a liaison with Academy Division personnel to schedule Federal Emergency Management Agency (FEMA) and homeland security-related training for Department personnel; and
 - b. Work with Academy Division personnel to create training for sworn personnel and other City personnel in the following areas:
 - i. All-Hazards response plan; and
 - ii. NIMS certification compliance for Department personnel.



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F. Health Facility Response

1. Homeland Security Unit personnel shall:

- a. Work with New Mexico Department of Health personnel to coordinate a state and local health facility response to all disasters;
- b. Coordinate with federal, state, and local partners regarding bioterrorism and pandemic preparedness;
- c. Participate in the statewide development of the City's Readiness Initiative;
- d. Maintain membership in the FEMA Metropolitan Medical Response System (MMRS); and
- e. Maintain membership in the Local Emergency Planning Committee (LEPC).

G. Hazardous Substances and Chemicals

1. Homeland Security Unit personnel shall:

- a. Coordinate closely with City Environmental Health Department personnel and the LEPC to ensure all hazardous substances and chemicals that are used and stored in the City can be identified;
- b. Gain familiarity with the Radiological Emergency Response Plan and the resources it provides to the City through state authorities;
- c. Identify facilities that store chemical, nuclear, and radiological materials within the City; and
- d. Act as a liaison with the facilities to develop response plans.

H. Critical Infrastructure

1. Homeland Security Unit personnel shall:

- a. Coordinate with the City's Emergency Operations Center (EOC) to identify critical infrastructures;
- b. Conduct risk assessment of identified vulnerabilities; and
- c. Implement a critical infrastructure protection plan by:
 - i. Partnering with local governments and tribal entities in the Albuquerque metro area;
 - ii. Ensuring coordination and communication between local governments and tribal entities within their jurisdictions;
 - iii. Working closely with the City's EOC to ensure local first responders are appropriately-equipped and prepared for local disasters; and
 - iv. Being involved with homeland defense issues through coordination and participation with the State of New Mexico's integrated network for adequate preparedness.

I. All-Hazard Emergency Operation Plan



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1. Homeland Security Unit personnel shall:
 - a. Conduct a thorough review of the all-hazard emergency operation plans; and
 - b. Review the FEMA Continuity of Operations Plan (COOP).