



**City of Albuquerque
Planning Department**

APPLICATION REQUIREMENTS FOR SKETCH PLAT OR PLAN

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Development Facilitation Team (DFT)

DOCUMENTATION REQUIRED

- ☐ Zone Atlas map with the entire site clearly outlined and labeled
Can be obtained at: <https://data.cabq.gov/business/zoneatlas>
- ☐ Letter describing, explaining, and justifying the request
- ☐ Scale drawing of the proposed subdivision plat or Site Plan
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use