



**Landmarks & Urban  
Conservation Commission**



**Agenda Number: 8**  
**Case No.: 14-LUCC-50064**  
**Project # 1010326**  
**January 14, 2015**

*Staff Report*

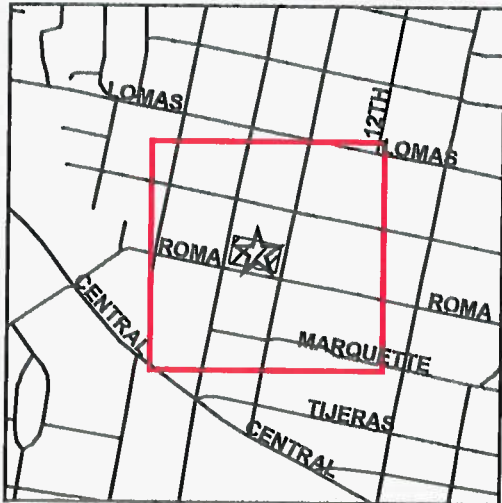
<b>Agent</b>	Parks and Recreation Department	<p><b>Staff Recommendation</b></p> <p><b>APPROVAL of Case # 14-LUCC-50064, Project #1010326, a request for a Certificate of Appropriateness for alteration based on the Findings beginning on page 7 and subject to the conditions on page 8.</b></p> <p style="text-align: right;"><b>Maryellen Hennessy</b> Senior Planner, Staff Planner</p>
<b>Applicant</b>	City of Albuquerque	
<b>Request</b>	Certificate of Appropriateness for alteration	
<b>Legal Description</b>	Lots 11-20 Block 12 Perea Addition	
<b>Address/Location</b>	401 13 <sup>th</sup> St. NW	
<b>Size</b>		
<b>Zoning</b>	SU2/Park	
<b>Historic Location</b>	Huning Highland Historic Overlay Zone	

**Summary of Analysis**

A Certificate of Appropriateness is requested for alterations to Mary Fox Park, a City owned property with the Fourth Ward Historic Overlay Zone. The proposed alterations consist of replacing some planted areas with turf, upgrading the entire irrigation system, reconfiguring the children's play area to expand play structures and add picnic tables, shade structure, and a Bocce ball court. Some dead or dying trees would be removed and new trees planted. Finally, a new bike plaza with an information kiosk will be constructed.

This request was reviewed against the relevant guidelines for the Fourth Ward Historic Overlay Zone and the criteria for approval of a Certificate of Appropriateness. The proposal is consistent with the guidelines and the criteria. Mary Fox Park is not an historic park, it is a neighborhood park first constructed on a vacant lot circa 1979. The proposed alterations do not detract from the historic and architectural character of the Fourth Ward historic district.

**PRIMARY REFERENCES:** Landmarks and Urban Conservation Ordinance; Design Guidelines for the Fourth Ward Historic Overlay Zone.



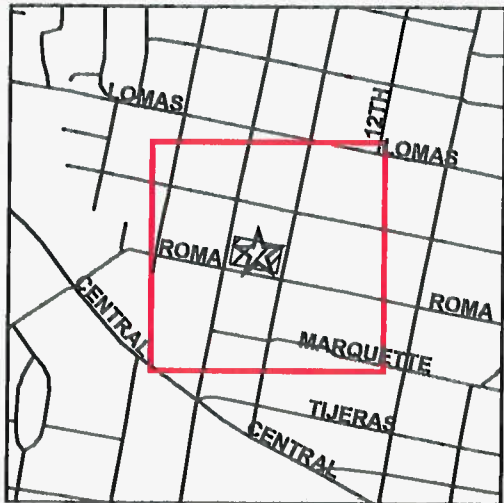
## HISTORY MAP

Note: Grey shading  
Indicates County.



1 inch = 150 feet

Project Number:  
1010326  
Hearing Date:  
01/14/2015  
Zone Map Page: J-13  
Additional Case Numbers:  
14LUCC-50064



## LAND USE MAP

Note: Grey shading indicates County.

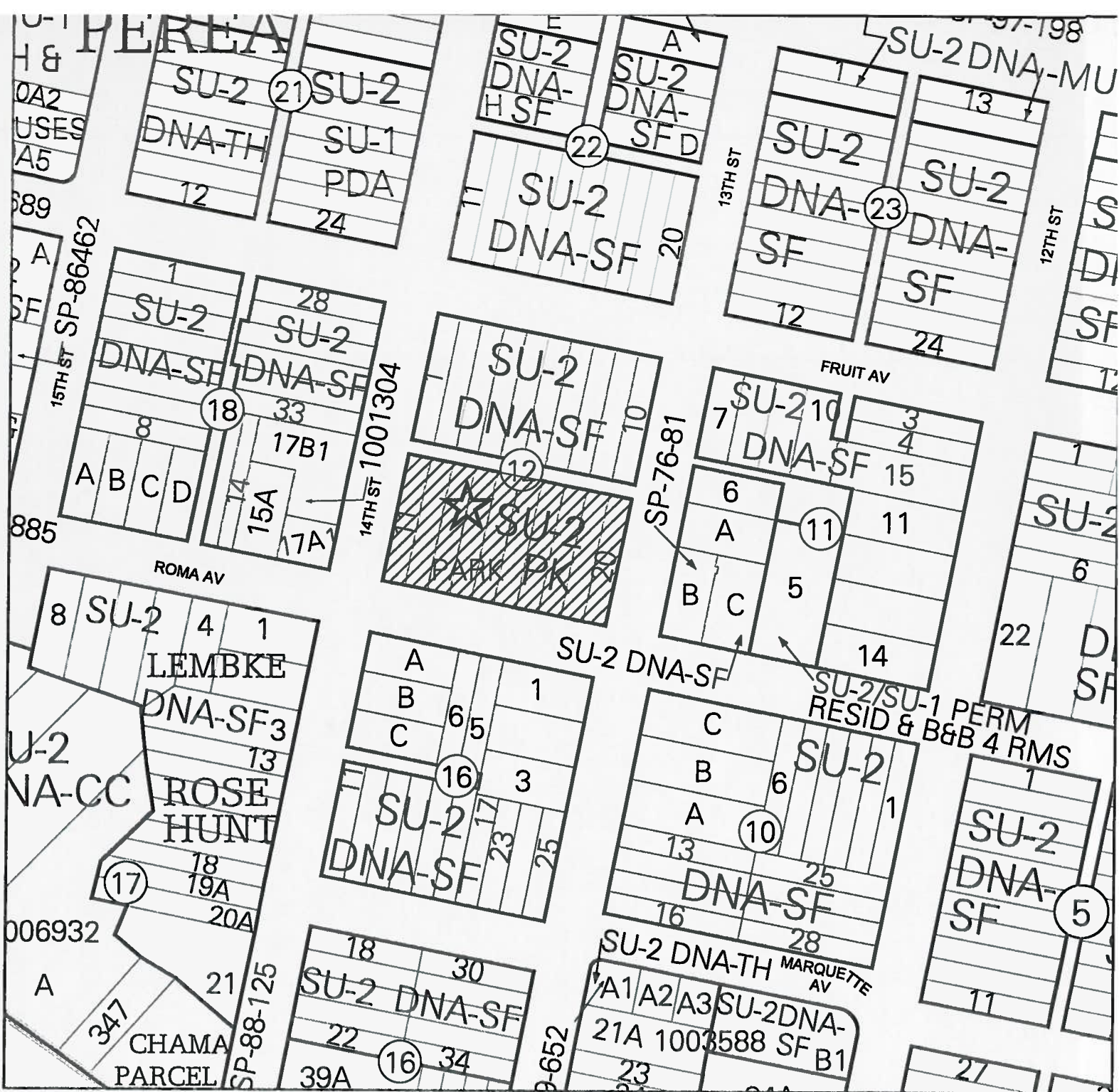
### KEY to Land Use Abbreviations

- AGRI Agriculture
- COMM Commercial - Retail
- CMSV Commercial - Service
- DRNG Drainage
- MFG Manufacturing
- MULT Multi-Family or Group Home
- PARK Park, Recreation, or Open Space
- PRKG Parking
- PUBF Public Facility
- SF Single Family
- TRAN Transportation Facility
- VAC Vacant Land or Abandoned Buildings
- WH Warehousing & Storage



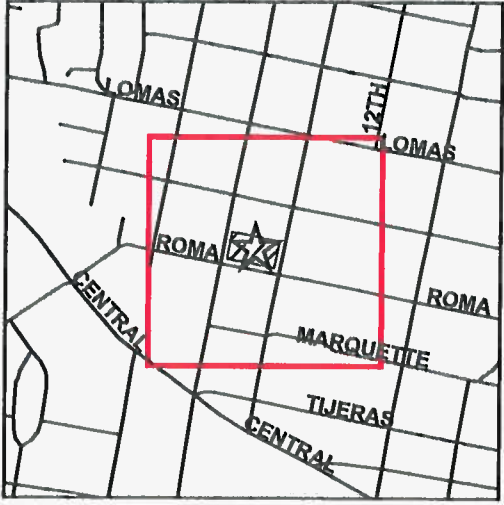
1 inch = 150 feet

Project Number:  
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Zone Map Page: J-13  
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14LUCC-50064



### ZONING MAP

Note: Grey shading indicates County.



1 inch = 150 feet

Project Number:  
1010328  
Hearing Date:  
01/14/2015  
Zone Map Page: J-13  
Additional Case Numbers:  
14LUCC-50064

**SUMMARY OF REQUEST**

<b>Requests</b>	<i>Certificate of Appropriateness for alteration</i>
<b>Historic Location</b>	<i>Fourth Ward Historic Overlay Zone</i>

**AREA HISTORY AND CHARACTER**

*Surrounding architectural styles, historic character and recent (re)development*

	<b># of Stories</b>	<b>Roof Configuration, Architectural Style and Approximate Age of Construction</b>	<b>Historic Classification &amp; Land Use</b>
<b>General Area</b>	1-2	Craftsman Bungalow; Bungalow; Spanish Pueblo Revival; Prairie; Mediterranean Revival; Colonial Revival	Contributing; residential
<b>Site to the North</b>	1	Gable roofed Bungalow, 1923	Contributing; commercial
<b>Sites to the South</b>	1 1/2	Gable roofed Bungalows, 1913	Contributing; residential
<b>Sites to the East</b>	1	Gable roofed Bungalow, 1916	Contributing; residential
<b>Site to the West</b>	2	Gable roofed Craftsman bungalow style circa 2008	Non-contributing;

**II INTRODUCTION**

**Proposal**

The City of Albuquerque Parks and Recreation Department is planning improvements to city-owned Mary Fox Park, located in the Fourth Ward Historic Overlay Zone. The proposed alterations consist of:

- replacing some planted areas with turf, upgrading the entire irrigation system
- reconfiguring the children’s play area to expand play structures
- adding picnic tables, shade structure, and a Bocce ball court
- removal of dead or dying trees and new trees planted.
- construction of a new bike plaza with an information kiosk.

**Context, Background and History**

Mary Fox Park, at the northwest corner of 13<sup>th</sup> and Roma Ave. NW, was at one time, the location of an imposing two-story house built by 1898 by Mariano Otero (photo attached) who purchased a

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half-block in the Perea Addition. Otero was a prominent businessman who held several political offices in Territorial New Mexico including a term as the Republican delegate to the U.S. Congress 1879-1881. The Otero house and property were later purchased by M.L. Fox, Editor of the Albuquerque Morning Journal. Regrettably, the stately Otero house burned in the 1960's and the remains were demolished.

During planning of the Downtown Neighborhoods Sector Development Plan in the 1970's, residents of the Fourth Ward neighborhood identified the vacant site as an ideal location for a neighborhood park and the City purchased the 1.05 acre property in 1977 from the Fox family, who requested that the proposed new neighborhood park be named after their mother, Mary Fox.

The City's Urban Development Agency hired landscape architect Craig Campbell and Associates to do the design. Neighborhood residents worked closely with the architect on the plan. An existing mulberry tree was preserved and landscape plantings included spirea, mahonia, santolina, Arizona cypress, spruce, Japanese pagoda, flowering locust, green ash, redbud, wisteria, tamarisk and others. The design included a curved pergola and a small playground. The neighborhood park was dedicated in 1979.

In 1997 residents voiced concerns about their park, specifically: unsafe playground equipment, finding drug paraphernalia, and people sleeping under cypress trees on north edge behind playground, and this led to a series of neighborhood and public meetings about renovation options. Sites Southwest was contracted to create a Master Plan for renovation. Some improvements based on the Master Plan were completed in 2000 including expansion of the play area, renovation of planting bed around stage, lowering of a retaining wall north of play area, and irrigation renovation.

The improvements proposed at this time were designed in response to the more recently expressed desires of the neighborhood association.

City Planning staff consulted with the State Historic Preservation Officer (SHPO) about this project, as required when the City spends money that affects a registered historic property. The SHPO agrees that the proposed alterations will not have an adverse impact on the Fourth Ward historic district. SHPO does recommend that specific detail of the proposed new shade arbor be subject to further review when specifics are available.

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***APPLICABLE PLANS, ORDINANCES, DESIGN GUIDELINES & POLICIES***

***III. ANALYSIS***

Policies are written in regular text and staff analysis and comment in bold italic print.

***Comprehensive Zoning Code***

The subject property is zoned SU2/P (Park) under the Downtown Neighborhoods Area Sector Development Plan. The subject property is located within the Fourth Ward Historic Overlay Zone. The Comprehensive Zoning Code §14-16-2-28 establishes controls and procedures for Overlay Zones. §14-16-2-28 (D) (1) states that the area's distinctive characteristics and general preservation guidelines for the area shall be identified by the City Council in the resolution applying the Historic or Urban Conservation Overlay Zone to any given area. The Landmarks and Urban Conservation Commission shall adopt specific development guidelines for each Overlay Zone area. Within the boundaries of an historic zone, the exterior appearance of any structure shall not be altered, new structures shall not be constructed and existing structures shall not be demolished until a Certificate of Appropriateness has been duly approved. The Code also provides that the adopted specific development guidelines may provide exemptions to the requirement or provide for City staff approval in lieu of Landmarks and Urban Conservation Commission approval. Procedures relating to the issuance of a Certificate of Appropriateness are prescribed in Chapter 14, Article 12, Landmarks and Urban Conservation.

***An analysis of the proposal's conformance with the adopted specific development guidelines is provided below.***

***Resolution -46-1991 Designating the Fourth Ward Historic Overlay Zone***

This resolution designated and mapped the Huning Highland Historic Overlay Zone. The resolution included the adoption of design guidelines (revised 1998 and 2010). The Huning Highland Historic Overlay Zone was established and adopted by the Council on June 2, 1980. Development guidelines were adopted with the resolution. The guidelines were amended by the LUCC in 2002. The development guidelines are administered by the LUCC, and include direction on such issues as building height, massing, proportion and scale, use of materials in new and existing buildings, relationship between buildings, landscaping, roadways, sidewalks, and the overall neighborhood character.

***See below***

***Resolution 07-287 (2007) Amending resolution number R-46-1991 adopting specific design guidelines for the Fourth Ward historic overlay zone.***

The specific development (design) guidelines for the Fourth Ward Historic Overlay Zone were amended and adopted by the LUCC in 2002. In 2007, the City Council ratified the adoption of the 2002 guidelines in this resolution. Section 3. ENACTMENT AMENDED states, "Any

provision in R-246-1991 that is inconsistent with the guidelines approved by this resolution is superseded.”

*The proposal does not conflict with the designation ordinance which provided general guidance for alterations and demolition of contributing structures and new construction in the historic district.*

#### **Fourth Ward Historic Overlay Zone Development Guidelines**

The (design) development guidelines were revised and adopted by the LUCC in 2002. There are no development guidelines applicable to this request.

#### **Landmarks and Urban Conservation Ordinance**

This site consists of an unclassified property in the Fourth Ward Historic Overlay Zone and the project is subject to certain provisions of the Landmarks and Urban Conservation Ordinance (Article 12, R.O.A., 1994). The purpose of this ordinance is to:

*“Preserve, protect, enhance, perpetuate and promote the use of structures and areas of historical, cultural, architectural, engineering, archeological or geographic significance located in the city; to strengthen the city’s economic base by stimulating the tourist industry; to enhance the identity of the city by protecting the city’s heritage and prohibiting the unnecessary destruction or defacement of its cultural assets; and to conserve existing urban developments as viable economic and social entities.”*

Section 14-12-8 (A) of the LUC ordinance provides that:

*“Within the boundaries of a historic zone, urban conservation overlay zone, or landmark site, the exterior appearance of any structure shall not be altered, new structures shall not be constructed, and existing structures shall not be demolished until a Certificate of Appropriateness has been duly approved.”*

Section 14-12-8 (A) of the LUC ordinance provides criteria for approval of a Certificate of Appropriateness:

§14-12-8-B (1) the change is consistent with the designation ordinance and specific development guidelines for the historic overlay zone.

*As discussed in the analysis above, the proposal does not conflict with the development guidelines or the designation ordinance. The guidelines do not address general neighborhood character.*

§14-12-8 (B) (2) The architectural character, historical value, or archaeological value of the structure or site itself or of any historic zone in which it is located will not be significantly impaired or diminished.

*As discussed in the analysis above and as concluded by the State Historic Preservation Office, the project as designed will not have an adverse effect on that historic or architectural character of the Fourth Ward Historic District. New improvements are not visually obtrusive nor out of character with the district. The State Historic Preservation Officer agrees.*



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§14-12-8 (B) (3) The change qualified as a "certified rehabilitation: pursuant to the Tax Reform Act of 1976.

*Not applicable.*

§14-12-8 (B) (4) The structure or site's distinguished original qualities or character will not be altered. Original shall mean at the time of initial construction or developed over the course of history of the structure.

*The site's original quality and character were altered when the historic house originally located on this property was destroyed circa 1960's. The features in this neighborhood park that was constructed circa 1979 and improved circa 2000 do not have historic significance developed over time as contemplated in the criteria.*

§14-12-8 (B) (5) Deteriorated architectural features should be repaired rather than replaced, if possible. If replacement is necessary, the new material shall match the original as closely as possible in like material and design.

*Not applicable.*

§14-12-8 (B) (6) Additions to existing structure and new construction may be of contemporary design if such design is compatible with the historic zone in which it is to be located.

*Not applicable.*

§14-12-8 (B) (7) Demolition shall only be permitted if it is determined that the property is incapable of producing a reasonable economic return as presently controlled and that no means of preserving the structure has been found. In making a determination regarding reasonable economic return the Commission may consider the estimated market value of the building, land and any proposed replacement structures, financial details of the property including, but not limited to income and expense statements, current mortgage balances and appraisals, the length of time that the property has been on the market for sale or lease, potential return based on projected future market conditions, the building's structural condition, and other items determined to be relevant to the application.

*Not applicable.*

### ***Neighborhood Notification and other Considerations***

The Downtown Neighborhoods Association, Huning Castle Neighborhood Association, Raynolds Addition Neighborhood Association, West Park Neighborhood Association, Wells Park Neighborhood Association, Sawmill Area Neighborhood Association and the Sawmill Community Land Trust were notified of this request. No comments on this application were received as of the writing of this report.

***Conclusion***

This request for a Certificate of Appropriateness for alteration has been reviewed against the relevant guidelines for the *Fourth Ward Historic Overlay Zone* and the criteria for approval of a Certificate of Appropriateness contained in the *LUC Ordinance*. As discussed in the analysis above, the proposal is not inconsistent with the guidelines and the criteria for approval of a Certificate. The proposed design does not contain any new features or structures that would be visually obtrusive or inconsistent with the historic and architectural characters of the Fourth Ward historic district. The development guidelines do not provide any guidance with regard to neighborhood character.

Mary Fox Park is not an historic park, and the proposed alterations will improve the park's potential to be enjoyed by the community.

***FINDINGS for APPROVAL of a request for a Certificate of Appropriateness for alteration - Case 14-LUCC-50056 / Project # 1010283 (December 10, 2014)***

1. This application is a request for a Certificate of Appropriateness for alteration at 401 13<sup>th</sup> St., described as Lots 11-20, Block 12 Perea Addition, an unclassified property in the Fourth Ward Historic Overlay Zone, zoned SU-2/Park.
2. The subject site is the City-owned Mary Fox Park, dedicated in 1979.
3. The proposed alterations consist of replacing some planted areas with turf, upgrading the entire irrigation system, reconfiguring the children's play area to expand play structures and add picnic tables, shade structure, and a Bocce ball court. Some dead or dying trees would be removed and new trees planted. Finally, a new bike plaza with an information kiosk will be constructed.
4. Section 14-12-8(A) of the Landmarks and Urban Conservation Ordinance states that within the boundaries of a historic zone, the exterior appearance of any structure shall not be altered, new structures shall not be constructed, and existing structures shall not be demolished until a Certificate of Appropriateness has been duly approved.
5. The LUC Ordinance specifies that an application for a Certificate of Appropriateness shall be approved if it complies with several specified criteria. The LUC Ordinance Section 14-12(8) (B) (1) states that a Certificate of Appropriateness shall be approved if "*The change is consistent with the designation ordinance and specific development guidelines for the landmark or historic zone*".
6. The proposed work is consistent with the designation ordinance R-46-1991. The proposed work does not conflict with the development guidelines for the historic zone. The guidelines for the Fourth Ward Historic Overlay Zone address contributing and non-contributing buildings, construction of new buildings and demolition of buildings.
7. The State Historic Preservation Office reviewed the plans submitted and stated that the project, as designed, will have no adverse effect on those qualities which make Highland Park contribute to Huning Highlands Historic District.
8. The LUC Ordinance Section 14-12(8)(B)(2) states that a Certificate of Appropriateness shall be approved if "*The architectural character, historical value, or archaeological value of the structure or site itself or of any historic zone or urban conservation overlay zone in which it is located will not be significantly impaired or diminished*". The architectural character, historical value of the Fourth Ward Historic Overlay Zone will not be significantly impaired or diminished due to the proposed alterations. No visually obtrusive new features are introduced. The SHPO agrees that the proposed alterations will not adversely affect the Fourth Ward historic district.

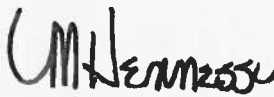
- 
9. The LUC Ordinance Section 14-12(8) (B) (2) states that a Certificate of Appropriateness shall be approved if "The structure or site's distinguished original qualities or character will not be altered. Original shall mean at the time of initial construction or developed over the course of history of the structure." The structures' original quality and character were altered in the past. Those alterations do not have historic significance developed over time as contemplated in the criteria.
  
  10. The plans submitted do not include detail about the new shade structure or arbor proposed.

***RECOMMENDATION - Case No. 14-LUCC-50064/ Project # 1010326 - (January 14, 2015)***

**APPROVAL of 14-LUCC-50064/ Project # 1010326**, an application for a Certificate of Appropriateness for alteration, located at based on the above 9 findings and subject to the following conditions.

**Conditions of Approval Recommended**

1. Applicant is responsible to acquire, and approval is contingent upon, approval of all applicable permits and related approvals.
  
  2. Final detail of new shade structure or arbor is subject to review and approval by LUCC staff.
- 



**Maryellen Hennessy, Senior Planner  
Urban Design and Development Division**

**Attachments**

- 1) e mail to mhennessy from Barbara Zook, State Historic Preservation Division
- 2) R-46-1991 designation ordinance
- 3) R-07-287 amending designation ordinance

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***CITY OF ALBUQUERQUE AGENCY COMMENTS***

***ZONING CODE SERVICES DIVISION  
BUILDING & SAFETY SERVICES DIVISION  
HISTORIC PRESERVATION/ADVANCED PLANNING***

***COMMENTS FROM OTHER AGENCIES, WHEN APPLICABLE:***

***PNM  
ENVIRONMENTAL HEALTH DEPARTMENT  
SOLID WASTE MANAGEMENT DEPARTMENT  
FIRE DEPARTMENT/Planning  
TRANSIT DEPARTMENT  
POLICE DEPARTMENT  
PARKS AND GENERAL SERVICES  
OPEN SPACE DIVISION  
BERNALILLO COUNTY  
ALBUQUERQUE FLOOD CONTROL AUTHORITY  
ALBUQUERQUE PUBLIC SCHOOLS  
MIDDLE RIO GRANDE COUNCIL OF GOVERNMENTS***

## **Hennessy, Maryellen**

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**From:** Zook, Barbara, DCA <Barbara.Zook@state.nm.us>  
**Sent:** Friday, December 26, 2014 4:23 PM  
**To:** Hennessy, Maryellen  
**Cc:** Wong, Judith  
**Subject:** Mary Fox Park, Fourth Ward Historic District, SR#433 HPD Log #100587

Greetings Maryellen,

We are in receipt of your December 26, 2014 correspondence with information about the project to replace some planted areas with turf, upgrade the irrigation system, reconfigure the play area, add picnic tables, shade structures and a Bocce ball court. Since the area as it is today was developed in the 1970's, I do not think that it is a contributing landscape to the Fourth Ward Historic District. Furthermore, the proposed changes are sensitive to the streetscape along 13<sup>th</sup> and Roma. I would appreciate receiving more information about the proposed shade structure design and location.

My evaluation is that this project will have no adverse effect on Fourth Ward Historic District.

Thank you and have a good 2015. As always, please feel free to contact me if you have any questions or comments regarding this email.

Sincerely,  
Barbara  
*Barbara Zook Architect*  
505.476.0548

State of New Mexico  
Department of Cultural Affairs  
**HISTORIC PRESERVATION DIVISION**  
Bataan Memorial Building  
407 Galisteo Street, Suite 236  
Santa Fe, New Mexico 87501

RESOLUTION  
CITY of ALBUQUERQUE  
NINTH COUNCIL

COUNCIL BILL NO. R-246 ENACTMENT NO. 46-1991

SPONSORED BY: Steve D. Gallegos, by request

Underscored Material - New  
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RESOLUTION

1  
2 DESIGNATING THE FOURTH WARD AND EIGHTH/FORRESTER HISTORIC OVERLAY  
3 ZONES; IDENTIFYING DISTINCTIVE NEIGHBORHOOD CHARACTERISTICS AND  
4 PROVIDING GENERAL PRESERVATION GUIDELINES.

5 WHEREAS, the protection, reuse and enhancement of significant  
6 historic buildings and districts is a goal of the  
7 Albuquerque/Bernalillo County Comprehensive Plan; and

8 WHEREAS, the rehabilitation of older neighborhoods is an important  
9 element of the City's commitment to creating a quality urban  
10 environment; and

11 WHEREAS, the Comprehensive City Zoning Code provides for the  
12 creation of Historic Overlay Zones in areas that are suitable for  
13 preservation and have historical, architectural and cultural  
14 significance; and

15 WHEREAS, the Fourth Ward and Eighth/Forrester areas include many  
16 fine examples of early Albuquerque residential architecture, reflecting  
17 the development of the city in the decades following the arrival of the  
18 railroad; and

19 WHEREAS, the Fourth Ward and Eighth/Forrester Historic Districts  
20 have been recognized as areas of historic and cultural significance  
21 through their listing on the National Register of Historic Places; and

22 WHEREAS, the Landmarks and Urban Conservation Commission, in its  
23 advisory role on historic preservation matters, and the Environmental  
24 Planning Commission, in its advisory role on land use and planning  
25 matters, have recommended approval of the Fourth Ward and  
26 Eighth/Forrester Historic Overlay Zones.

Underscored Material - New  
[Bracketed Material] - Deletion

1 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF  
2 ALBUQUERQUE:

3 Section 1. Historic Overlay Zone designation is adopted for the  
4 Fourth Ward and Eighth/Forrester areas, as shown on the attached maps.

5 Section 2. The Fourth Ward area includes two subdistricts with  
6 varied development patterns, land uses and historic characteristics.

7 A. Properties located north of Tijeras Avenue (excluding  
8 properties on the north side of Tijeras east of Eleventh Street)  
9 generally follow traditional, single family residential development  
10 patterns and consist primarily of single family homes. Distinctive  
11 characteristics in this subdistrict include a variety of early  
12 twentieth century architectural styles (including Hipped Box, Bungalow,  
13 Southwest Vernacular, Mediterranean Revival and Spanish Pueblo Revival  
14 structures), many homes with extensive architectural ornamentation and  
15 prominent front porches, and clearly defined planting strips between  
16 the sidewalk and the street. There are several apartment complexes  
17 located in this area, often built in the Southwestern style, with a  
18 landscaped central courtyard, little or no setback and parking and  
19 service areas to the rear.

20 B. Over half of the buildings in the area south of Tijeras  
21 Avenue (including properties on the north side of Tijeras east of  
22 Eleventh Street) are multiple-family residences or offices.  
23 Development patterns in this subdistrict have been more altered than  
24 those in the area north of Tijeras Avenue, with some parcels cleared  
25 for redevelopment, many buildings converted to more intensive uses and  
26 some more recent construction. This area also has more intensive zoning  
27 than the area north of Tijeras Avenue. Although there is less  
28 remaining historic fabric in this subdistrict, there are important  
29 historic structures located here. Distinctive characteristics of this  
30 subdistrict include several Southwestern style apartment complexes and  
31 other structures representative of early twentieth-century  
32 architecture, as described in A above.

33 Section 3. Distinctive characteristics of the Eighth/Forrester



1 area are a predominance of homes built in the Hipped Box style, with  
2 other styles interspersed (Queen Anne, Bungalow, Southwest Vernacular,  
3 Mission Revival and Spanish Pueblo Revival); many small, simple,  
4 one-story structures with modest ornamentation; use of brick, cast  
5 stone, frame and stucco and frame and clapboard as common building  
6 materials; common setbacks; clearly defined planting strips; long  
7 blocks (for streets running north and south).

8 Section 4. The following general preservation guidelines apply to  
9 both the Fourth Ward and Eighth/Forrester Historic Overlay Zones and  
10 provide a basis for more detailed design guidelines that may be  
11 developed for these areas:

12 A. Alterations or renovations to structures listed as  
13 contributing in the Historic Overlay Zones should strive to retain  
14 significant, character-defining architectural features of the structure  
15 and utilize exterior materials similar to those originally found on the  
16 structure. Additions to structures listed as contributing in the  
17 Historic Overlay Zones should utilize exterior materials and window  
18 alignment similar to those of the original structure and should match  
19 the general style and massing of that structure, with the regulations  
20 of the underlying zoning determining the maximum allowable building  
21 size.

22 B. Alterations, renovations or additions to structures  
23 listed as noncontributing in the Historic Overlay Zones should be  
24 designed to be compatible with surrounding properties. Exterior  
25 materials should be those generally found in the area (such as wood,  
26 stucco, brick, adobe, stone or cast stone). Review of changes to  
27 noncontributing structures should allow flexibility in design to meet  
28 the needs of property owners.

29 C. New construction is controlled by the underlying zoning,  
30 with height, setback, density, and other zoning regulations determining  
31 the maximum allowable building size. New construction should utilize  
32 exterior materials generally found in the area (as noted in B. above),  
33 have parking and service areas located to the rear of the structure

1 and, for areas other than those zoned SU-3 or SU-2/HDA, follow the  
2 general scale and massing of surrounding development.

3 D. Demolition approvals are as controlled by the Landmarks  
4 and Urban Conservation Ordinance Article 7-5 R.O. 1974; however,  
5 demolition of a main building listed as noncontributing in the Historic  
6 Overlay Zones is permitted without a Certificate of Appropriateness if  
7 plans have been approved by the City for a replacement structure.  
8 Demolition of an accessory building, as defined in the Zoning Code,  
9 listed as noncontributing in the Historic Overlay Zones is permitted  
10 without a Certificate of Appropriateness.

11 Section 5. The Landmarks and Urban Conservation Commission, City  
12 staff and area property owners should work together to develop design  
13 guidelines for the Fourth Ward and Eighth/Forrester Historic Overlay  
14 Zones that protect the historic character of the areas while allowing  
15 desired development and redevelopment activities to occur. Notice of  
16 any Landmarks and Urban Conservation Commission hearing adopting or  
17 amending design guidelines for the Historic Overlay Zones shall be  
18 mailed to all affected property owners.  
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Underscored Material - New  
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1 PASSED AND ADOPTED THIS 18th DAY OF March, 1991.

2 BY A VOTE OF 8 FOR AND 0 AGAINST.

3 Yes: 8  
4 Excused: Griego

5  
6 Michael Brasher  
7 Michael Brasher, President  
8 City Council

9 APPROVED THIS 2<sup>nd</sup> DAY OF April, 1991

10  
11 Louis E. Saavedra  
12 Louis E. Saavedra, Mayor  
13 City of Albuquerque

14 ATTEST:  
15 Karen Owens  
16 City Clerk  
17

Underscored Material - New  
(Bracketed Material) - Deletion

# CITY of ALBUQUERQUE SEVENTEENTH COUNCIL

COUNCIL BILL NO.   R-07-287   ENACTMENT NO. \_\_\_\_\_

SPONSORED BY: Debbie O'Malley, Isaac Benton

## RESOLUTION

1 AMENDING RESOLUTION NUMBER R-246-1991 WHICH DESIGNATED THE  
2 FOURTH WARD AND EIGHTH AND FORRESTER HISTORIC OVERLAY ZONES,  
3 ADOPTING SPECIFIC DESIGN GUIDELINES FOR THE FOURTH WARD  
4 HISTORIC OVERLAY ZONE AND APPROVING GUIDELINES FOR THE EIGHTH  
5 AND FORRESTER HISTORIC OVERLAY ZONE.

6 WHEREAS, the Fourth Ward Historic Overlay Zone was designated,  
7 distinctive neighborhood characteristics identified and general preservation  
8 guidelines were adopted in Resolution R-246-1991, Enactment Number 46-  
9 1991, approved by the City Council on April 2, 1991(hereafter "R-246-1991");  
10 and

11 WHEREAS, R-246-1991 directed the Landmarks and Urban Conservation  
12 Commission, City staff and area property owners to work together to develop  
13 design guidelines for the Fourth Ward and Eighth/Forrester Historic Overlay  
14 Zones; and

15 WHEREAS, Section 14-12-6 (D) ROA 1994, provides that the Landmarks and  
16 Urban Conservation Commission may prepare and adopt specific  
17 development guidelines for any designated landmark, historic zone or urban  
18 conservation overlay zone; and

19 WHEREAS, specific development guidelines for the Fourth Ward and  
20 Eighth/ Forrester Historic Overlay Zones were adopted by the Landmarks and  
21 Urban Conservation Commission on May 8, 1991; and

22 WHEREAS, members of the public, the Downtown Neighborhood  
23 Association, City staff and the Landmarks and Urban Conservation  
24 Commission worked together to develop revisions to those specific

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1 development guidelines introduced as case number LUC-96-9 in the years  
2 1996, 1998, 2000, 2001 and 2002; and

3 WHEREAS, public comment was received and considered by the  
4 Landmarks and Urban Conservation Commission at advertised public  
5 hearings from November 2001 through May 2002; and

6 WHEREAS, revisions to the specific development guidelines for the Fourth  
7 Ward Historic Overlay Zone were approved and adopted by the Landmarks  
8 and Urban Conservation Commission on March 13, 2002 and May 8, 2002.

9 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF  
10 ALBUQUERQUE:

11 Section 1. SPECIFIC DESIGN GUIDELINES ADOPTED. The development  
12 guidelines for the Fourth Ward Historic Overlay Zone guiding alterations and  
13 new construction as adopted by the Landmarks and Urban Conservation  
14 Commission on May 2, 2002 and attached hereto as Exhibit A, are designated  
15 as the specific development guidelines for the Fourth Ward Historic Overlay  
16 Zone.

17 Section 2. FINDINGS ACCEPTED. The City Council accepts the findings of the  
18 LUCC, attached hereto as Exhibit B, for the guidelines adopted in Case  
19 number LUC-96-9.

20 Section 3. ENACTMENT AMENDED. R-246-1991 is amended by this resolution.  
21 Any provision in R-246-1991 that is inconsistent with the guidelines approved  
22 by this resolution is superceded. The provisions of the guidelines attached  
23 hereto as Exhibit A shall control as to the Fourth Ward Historic Overlay Zone.  
24 The provisions of the May 8, 1991 guidelines for the Eighth and Forrester  
25 Historic Overlay Zone are approved and shall remain in full force and effect.

26 Section 4. EFFECTIVE DATE AND PUBLICATION. This legislation shall take  
27 effect immediately after publication by title and general summary.

28 Section 5. SEVERABILITY CLAUSE. If any section, paragraph, sentence,  
29 clause, word or phrase of this resolution is for any reason held to be invalid or  
30 unenforceable by any court of competent jurisdiction, such decision shall not  
31 affect the validity of the remaining provisions of this resolution. The Council  
32 hereby declares that it would have passed this resolution and each section,  
33 paragraph, sentence, clause, word or phrase thereof irrespective of any

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[-Bracketed/Strikethrough Material-] - Deletion

1 provisions being declared unconstitutional or otherwise invalid.

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Supplemental Form (SF)

<b>SUBDIVISION</b>	<b>S Z ZONING &amp; PLANNING</b>
<input type="checkbox"/> Major subdivision action	<input type="checkbox"/> Annexation
<input type="checkbox"/> Minor subdivision action	
<input type="checkbox"/> Vacation	<b>V</b> <input type="checkbox"/> Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
<input type="checkbox"/> Variance (Non-Zoning)	
<b>SITE DEVELOPMENT PLAN</b>	<b>P</b> <input type="checkbox"/> Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
<input type="checkbox"/> for Subdivision	
<input type="checkbox"/> for Building Permit	
<input type="checkbox"/> Administrative Amendment/Approval (AA)	
<input type="checkbox"/> IP Master Development Plan	<b>D</b> <input type="checkbox"/> Street Name Change (Local & Collector)
<input checked="" type="checkbox"/> Cert. of Appropriateness (LUCC)	
<b>STORM DRAINAGE (Form D)</b>	<b>L A APPEAL / PROTEST of...</b>
<input type="checkbox"/> Storm Drainage Cost Allocation Plan	<input type="checkbox"/> Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 800 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.  
**Fees must be paid at the time of application.** Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): \_\_\_\_\_ PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

\* APPLICANT: Parks + Recreation Department PHONE: 768-5357  
 ADDRESS: 1801 4th St. NW FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87102 E-MAIL: SABBREY@CARR.GOV  
 Proprietary interest in site: OWNER List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: ALTERATIONS

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. 11-20 Block: 12 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: Perea Addition  
 Existing Zoning: SU2 Proposed zoning: \_\_\_\_\_ MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): J-13 UPC Code: \_\_\_\_\_

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z-, V-, S-, etc.): \_\_\_\_\_

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill?  No  
 No. of existing lots: \_\_\_\_\_ No. of proposed lots: \_\_\_\_\_ Total site area (acres): \_\_\_\_\_  
 LOCATION OF PROPERTY BY STREETS: On or Near: 401 13th St NW  
 Between: Roma and Fruit

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE Susannah Abbey DATE 12/11/14  
 (Print Name) \_\_\_\_\_ Applicant  Agent:

**FOR OFFICIAL USE ONLY**

Revised: 4/2012

<input checked="" type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>14LUCC-50064</u>	<u>COA</u>	_____	\$ <u>0</u>
<input checked="" type="checkbox"/> All fees have been collected	_____	<u>CMF</u>	_____	\$ <u>0</u>
<input checked="" type="checkbox"/> All case #s are assigned	_____	<u>ADV</u>	_____	\$ <u>0</u>
<input checked="" type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ _____
	Hearing date <u>1-14-15</u>			Total <u>0</u>
				\$ _____

[Signature] 12-11-14 Project # 1010326  
 Staff signature & Date

FORM L: LANDMARKS AND URBAN CONSERVATION COMMISSION

- CERTIFICATE OF APPROPRIATENESS PUBLIC HEARING
- CERTIFICATE OF APPROPRIATENESS STAFF DECISION
- CERTIFICATE OF COMPLIANCE (HH-Edo UCOZ)

- |  |  |
|--|--|
| <b>Historic Zone or Designation:</b>                   | <b>Type of Request:</b>                                      |
| <input type="checkbox"/> Historic Old Town             | <input checked="" type="checkbox"/> Alteration               |
| <input type="checkbox"/> Historic Old Town Buffer Zone | <input checked="" type="checkbox"/> New Construction         |
| <input type="checkbox"/> Huning Highland               | <input type="checkbox"/> Sign (Please read the note below)*  |
| <input checked="" type="checkbox"/> Fourth Ward        | <input type="checkbox"/> Relocation                          |
| <input type="checkbox"/> Eighth & Forrester            | <input type="checkbox"/> Demolition                          |
| <input type="checkbox"/> City Landmark                 | <input type="checkbox"/> National Register Nomination Review |
| <input type="checkbox"/> HH-Edo UCOZ                   | <input type="checkbox"/> City Landmark Designation           |
|  | <input type="checkbox"/> City Overlay Designation            |
|  | <input type="checkbox"/> Other _____                         |

- Number and Classification of structures on property:**
- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Significant Structures     | Does this request involve a residential property?                   |
| <input checked="" type="checkbox"/> Contributing Structures    | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input checked="" type="checkbox"/> Noncontributing Structures | Are tax credits or preservation loan funds applied                  |
| <input checked="" type="checkbox"/> Unclassified Structures    | for in connection with this proposal?                               |
|  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

**Attention applicants:**

A conference with the LUCC Planner is advised prior to application. Call the LUCC Administrative Assistant at 924-3883 for an appointment. At the conference, the planner will determine if your project may be approved administratively or if a public hearing before the Commission is required. The planner will also determine what materials are required to complete an application. These requirements will be indicated on the "Project Drawing Checklist" that the planner will complete during your pre-application conference. For public hearings, the applicant will prepare packets containing one each of the items with drawings folded to fit into an 8.5" by 14" pocket.

**LUCC public hearing applications:**

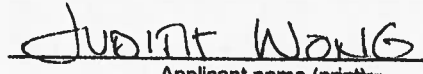
- Project drawing checklist completed during a consultation with LUCC planner
- All materials indicated on the project drawing checklist. **15 packets for residential projects 18 for nonresidential or multi-use projects.**
- Letter detailing the scope of the proposal including:
  1. Extent of work to be done
  2. Use(s) of existing and/or proposed site(s) and structure(s)
  3. Square footage of proposed structure(s)
  4. Proposed phasing of improvements and provisions for interim facilities
  5. Relevant historic facts
- Zone Atlas map with the entire property precisely and clearly outlined and crosshatched
- Office of Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- Sign Posting Agreement (provided upon application)

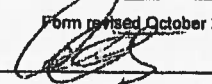
**Administrative (Staff) Approval checklist:**

- Project drawing checklist completed during consultation with LUCC planner
- All materials indicated on the project drawing checklist and required by the LUCC planner
- Letter detailing the scope of the proposal including:
  1. Extent of work to be done
  2. Use(s) of existing and/or proposed site(s) and structure(s)
  3. Square footage of proposed structure(s)
  4. Proposed phasing of improvements and provisions for interim facilities
  5. Relevant historic facts
- Zone Atlas map with the entire property precisely and clearly outlined and crosshatched
- Administrative Approval (LUCCS) Sign Posting Agreement
- LUCC building permit waiver signed by the applicant (provided upon approval)

**\*PLEASE NOTE:** Approval of a signs in the overlay zones also require a sign permit from Zoning in addition to LUCC approval.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

  
 Applicant name (print): \_\_\_\_\_  
 Applicant signature/date: \_\_\_\_\_

- |   |                          |  |
|---|--------------------------|--|
| <input checked="" type="checkbox"/> Checklists complete | Application case numbers | Form revised October 2007  |
| <input checked="" type="checkbox"/> Fees collected      | 14-LUCC-50064            |  12-11-14 |
| <input checked="" type="checkbox"/> Case #s assigned    | _____                    | Dev Review Division signature/date   |
| <input checked="" type="checkbox"/> Related #s listed   | _____                    | PROJECT# 1010326   |



# SIGN POSTING AGREEMENT

## REQUIREMENTS

### POSTING SIGNS ANNOUNCING PUBLIC HEARINGS

All persons making application to the City under the requirements and procedures established by the City Zoning Code or Subdivision Ordinance are responsible for the posting and maintaining of one or more signs on the property which the application describes. Vacations of public rights-of-way (if the way has been in use) all require signs. Waterproof signs are provided at the time of application. If the application is mailed, you must still stop at the Development Services Front Counter to pick up the sign.

The applicant is responsible for ensuring that the signs remain posted throughout the 15-day period prior to public hearing. Failure to maintain the signs during this entire period may be cause for deferral or denial of the application. Replacement signs for those lost or damaged are available from the Development Services Front Counter at a charge of \$3.75 each.

1. LOCATION

- A. The sign shall be conspicuously located. It shall be located within twenty feet of the public sidewalk (or edge of public street). Staff may indicate a specific location.
- B. The face of the sign shall be parallel to the street, and the bottom of the sign shall be at least two feet from the ground.
- C. No barrier shall prevent a person from coming within five feet of the sign to read it.

2. NUMBER

- A. One sign shall be posted on each paved street frontage. Signs may be required on unpaved street frontages.
- B. If the land does not abut a public street, then, in addition to a sign placed on the property, a sign shall be placed on and at the edge of the public right-of-way of the nearest paved City street. Such a sign must direct readers toward the subject property by an arrow and an indication of distance.

3. PHYSICAL POSTING

- A. A heavy stake with two crossbars or a full plywood backing works best to keep the sign in place, especially during high winds.
- B. Large headed nails or staples are best for attaching signs to a post or backing; the sign tears out less easily.

4. TIME

Signs must be posted from 12-30-14 To 1-14-15

5. REMOVAL

- A. The sign is not to be removed before the initial hearing on the request.
- B. The sign should be removed within five (5) days after the initial hearing.

I have read this sheet and discussed it with the Development Services Front Counter Staff. I understand (A) my obligation to keep the sign(s) posted for (15) days and (B) where the sign(s) are to be located. I am being given a copy of this sheet.

[Signature]  
(Applicant or Agent)

12/11/14  
(Date)

I issued 2 signs for this application, 12-11-14 (Date) [Signature] (Staff Member)

DRB PROJECT NUMBER: 1010326



# DEVELOPER INQUIRY SHEET

To obtain NA/HOA Contact Information for Application Submittal to the Planning Department.

The Office of Neighborhood Coordination (ONC) located in Room 120 (basement) of the Plaza Del Sol Building, 600 Second Street NW, Fax: (505) 924-3913 -OR- you can e-mail the Zone Map and Developer Inquiry Sheet to: Stephani Winklepleck, e-mail: [swinklepleck@cabaq.gov](mailto:swinklepleck@cabaq.gov). ONC will need the following information **BEFORE** NA/HOA Contact Information will be released to the Applicant/Agent on any Project being presented to the Planning Department. If you have any questions, please feel free to contact our office at (505) 924-3914.

**Zone Map and this Developer Inquiry Sheet MUST be provided with request.**  
Please mark/hatch Zone Map where Property is located.

Your Developer Inquiry is for the following:

- Cell Tower Submittal:  Free-Standing Tower -OR-  Concealed Tower
- EPC Submittal  DRB Submittal  LUCC Submittal  Liquor Submittal
- Administrative Amendments (AA's) Submittal  City Project Submittal

CONTACT NAME: Judith Wong \_\_\_\_\_

COMPANY NAME: City of Albuquerque \_\_\_\_\_

ADDRESS/ZIP: 1802 4th NW Albuquerque 87102

PHONE: 505-768-5364 FAX: \_\_\_\_\_

## LEGAL DESCRIPTION INFORMATION

LEGAL DESCRIPTION OF THE SUBJECT SITE FOR THIS PROJECT SUBMITTAL IS DESCRIBED BELOW (i.e., Lot A, Block A, of the For Your Information Subdivision):

Mary Fox Park, Block 12 Perea Addition LOTS 11-20

LEGAL DESCRIPTION

LOCATED ON 401 13th St NW

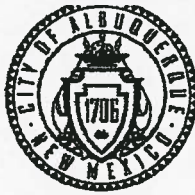
STREET NAME OR OTHER IDENTIFYING LANDMARK

BETWEEN Roma Ave. AND Fruit Ave.

STREET NAME OR OTHER IDENTIFYING LANDMARK

**THE SITE IS LOCATED ON THE FOLLOWING ZONE ATLAS PAGE (J-13).**

ONC/DevelopInquirySheet/slw (03/20/14)



## City of Albuquerque

P.O. Box 1293, Albuquerque, NM 87103

December 10, 2014

Judith Wong  
City of Albuquerque  
Parks and Recreation Department  
1802 4<sup>th</sup> Street NW/87102  
Phone: 505-768-5364  
E-mail: [jwong@cabq.gov](mailto:jwong@cabq.gov)

Dear Judith:

Thank you for your inquiry of December 10, 2014 requesting the names of **ALL Neighborhood and/or Homeowner Associations** who would be affected under the provisions of §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* by your proposed project at **(LUCC SUBMITTAL FOR CITY PROJECT) – MARY FOX PARK, BLOCK 12, PEREA ADDITION, LOTS 11-20, LOCATED AT 401 13<sup>TH</sup> STREET NW, BETWEEN ROMA AVENUE NW AND FRUIT AVENUE NW** Zone Map: **J-13**.

Our records indicate that the **Neighborhood and/or Homeowner Associations** affected by this submittal and the contact names are as follows:

**SEE "ATTACHMENT A" FOR THE NAMES OF THE NA/HOA/COALITIONS THAT NEED TO BE CONTACTED IN REGARDS TO THIS PLANNING SUBMITTAL – please attach this letter and "Attachment A" to your Application Packet ALONG with copies of the letters and certified mail receipts to the NA/HOA's – siw.**

Please note that according to §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* you are required to notify each of these contact persons by **certified mail, return receipt requested, before the Planning Department will accept your application filing. IMPORTANT! Failure of adequate notification may result in your Application Hearing being deferred.** If you have any questions about the information provided, please contact me at (505) 924-3902 or via an e-mail message at [swinklepleck@cabq.gov](mailto:swinklepleck@cabq.gov) or by fax at (505) 924-3913.

Sincerely,  
*Stephani Winklepleck*  
Neighborhood Liaison  
OFFICE OF NEIGHBORHOOD COORDINATION  
Planning Department

planningnaform(03/20/14)

**PLEASE NOTE:** The NA/HOA information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter – you will need to get an updated letter from our office.

**LETTERS MUST BE SENT TO BOTH CONTACTS OF EACH NA AND/OR HOA AND COALITION PROVIDED ON THIS LETTER.**

# !!!Notice to Applicants!!!

## SUGGESTED INFORMATION FOR NEIGHBORHOOD NOTIFICATION LETTERS

Applicants for Zone Change, Site Plan, Sector Development Plan approval or an amendment to a Sector Development Plan by the EPC, DRB, etc. are required under Council Bill O-92 to notify all affected recognized neighborhood associations **PRIOR TO FILING THE APPLICATION TO THE PLANNING DEPARTMENT**. Because the purpose of the notification is to ensure communication as a means of identifying and resolving problems early, it is essential that the notification be fully informative.

### WE RECOMMEND THAT THE NOTIFICATION LETTER INCLUDE THE FOLLOWING INFORMATION:

1. The street address of the subject property.
2. The legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision.
3. A physical description of the location, referenced to streets and existing land uses.
4. A complete description of the actions requested of the EPC:
  - a) If a **ZONE CHANGE OR ANNEXATION**, the name of the existing zone category and primary uses and the name of the proposed category and primary uses (i.e., "from the R-T Townhouse zone, to the C-2 Community Commercial zone").
  - b) If a **SITE DEVELOPMENT OR MASTER DEVELOPMENT PLAN** approval or amendment describe the physical nature of the proposal (i.e., "an amendment to the approved plan to allow a drive-through restaurant to be located just east of the main shopping center entrance off Montgomery Blvd.").
  - c) If a **SECTOR DEVELOPMENT PLAN OR PLAN AMENDMENT** a general description of the plan area, plan concept, the mix of zoning and land use categories proposed and description of major features such as location of significant shopping centers, employment centers, parks and other public facilities.
  - d) The name, address and telephone number of the applicant and of the agent (if any). In particular the name of an individual contact person will be helpful so that neighborhood associations may contact someone with questions or comments.

## Information from the Office of Neighborhood Coordination

The following information should always be in each application packet that you submit for an EPC or DRB application. Listed below is a "Checklist" of the items needed.

- ONC's "Official" Letter to the applicant (if there are associations). A copy must be submitted with application packet -OR-**
- The ONC "Official" Letter (if there are no associations). A copy must be submitted with application packet.**
- Copies of Letters to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.**
- Copies of the certified receipts to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.**

**Just a reminder - Our ONC "Official" Letter is only valid for a one (1) month period and if you haven't submitted your application by this date, you will need to get an updated letter from our office.**

Any questions, please feel free to contact Stephani at 924-3902 or via an e-mail message at [swinklepleck@cabq.gov](mailto:swinklepleck@cabq.gov).

Thank you for your cooperation on this matter.

\*\*\*\*\*

(below this line for ONC use only)

Date of Inquiry: 12/10/14 Time Entered: 11:40 a.m. ONC Rep. Initials: siw

# ATTACHMENT A

Judith Wong  
City of Albuquerque  
Parks and Recreation Department  
1802 4<sup>th</sup> Street NW/87102  
Phone: 505-768-5364  
E-mail: [jwong@cabq.gov](mailto:jwong@cabq.gov)  
Zone Map: J-13

## **DOWNTOWN N.A. (DNA) "R"**

**\*Reba Eagles**

c/o Original Medicine Acupuncture, 1500 Lomas NW, Ste. B/87104 604-3434 (c)

Robert Bello

1424 Roma NW/87104 872-0998 (h)

## **HUNING CASTLE N.A. R"**

**\*Harvey Buchalter**

1615 Kit Carson SW/87104 247-2602 (h)

Bill Biffle

401 Laguna SW/87104 401-4963 (c)

## **RAYNOLDS ADDITION N.A. "R"**

**\*Bob Tilley**

806 Lead Ave. SW/87102 263-9848 (h)

Deborah Foster

1307 Gold SW/87102 243-4865 (h)

## **WEST PARK N.A. "R"**

**\*David Medina** e-mail: [davidmedina61@yahoo.com](mailto:davidmedina61@yahoo.com)

2101 New York Ave. SW/87104 203-3533 (c)

Elaine Faust e-mail: [efaust@swcp.com](mailto:efaust@swcp.com)

200 Gallup Ave. SW/87104 249-4975 (c)

## **HISTORIC OLD TOWN PROPERTY OWNERS ASSOC.**

Kathy Hiatt

110 San Felipe St. NW/87104 715-1609 (c)

Jim Hoffsis

2012 South Plaza St. NW/87104 242-7204 (w)

## **WELLS PARK N.A. "R"**

**\*Jerry Miller** e-mail: [jermiller1@hotmail.com](mailto:jermiller1@hotmail.com)

1715 5<sup>th</sup> St. NW/87102 463-5824 (h)

David Cudney e-mail: [dbcudney@dbcudney.com](mailto:dbcudney@dbcudney.com)

1715 5<sup>th</sup> St. NW/87102 977-9643 (h)

**SAWMILL AREA N.A. "R"**

**\*Devin H. Chapman**

520 Lomas Blvd. NW/87102 362-2429 (h)

Thomas Hopkins

918 19<sup>th</sup> St. NW/87104 217-9110 (h)

**SAWMILL COMMUNITY LAND TRUST**

Wade Patterson

P.O. Box 25181/87125 764-0359 (w)

Annette Montoya

P.O. Box 25181/87125 764-0359 (w)

**\*President of NA**

**\*President of NA/HOA/Coalition**

7009 3410 0000 2323 0419

U.S. Postal Service™  
CERTIFIED MAIL™ RECEIPT  
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For delivery information visit our website at www.usps.com

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Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
Here

Sent To: Dr. Feba Eagles  
 Street, Apt. No., or PO Box No.: 1500 Lomas NW Ste B  
 City, State, ZIP+4: Albuquerque, NM 87104

PS Form 3800, August 2005 See Reverse for Instructions

7009 3410 0000 2323 0341

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Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
Here

Sent To: David Cuadras  
 Street, Apt. No., or PO Box No.: 1715 5th St. NW  
 City, State, ZIP+4: Albuquerque, NM 87102

PS Form 3800, August 2005 See Reverse for Instructions

7009 3410 0000 2323 0433

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Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
Here

Sent To: Jim Haffis  
 Street, Apt. No., or PO Box No.: 2012 So. Plaza St. NW  
 City, State, ZIP+4: Albuquerque, NM 87104

PS Form 3800, August 2005 See Reverse for Instructions

7009 3410 0000 2323 0426

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For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
Here

Sent To: Robert Dello  
 Street, Apt. No., or PO Box No.: 1424 Roma NW  
 City, State, ZIP+4: Albuquerque, NM 87104

PS Form 3800, August 2005 See Reverse for Instructions

7009 3410 0000 2323 0402

U.S. Postal Service™  
CERTIFIED MAIL™ RECEIPT  
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
Here

Sent To: Bill Bifle  
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 or PO Box No. PO Box 25181  
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**12/10/14**

**Albuquerque, NM**

**Dear ,**

**The design for the renovation of Mary Fox park will be going before the Albuquerque Landmarks and Urban Conservation Commission on January 14, 2015.**

**The meeting will commence at 3:00 pm at the Hearing Room on the Garden Level of the Plaza del Sol building, 600 Second Street NW.**

**You are invited to attend and comment on the project at this time.**

**Signs will be posted at Mary Fox Park and a notice will be posted in the *Albuquerque Journal* prior to the hearing.**

**Best Regards,**

**Judith Wong  
Senior Project Coordinator  
City of Albuquerque Parks and Recreation Department**

# CITY OF ALBUQUERQUE



December 10, 2014

Ms. Maryellen Hennessy  
Landmarks and Urban Conservation Commission  
City of Albuquerque Planning Department  
Plaza del Sol Building  
600 Second Street NW  
Albuquerque NM

Dear Ms. Hennessy,

Attached please find our application for a public hearing for the renovation of MARY FOX PARK in the Fourth Ward historic overlay zone.

Mary Fox Park is located at 401 13<sup>th</sup> St NW, at 13<sup>th</sup> Street and Roma Avenue, City of Albuquerque, and consists of Lots 11-20, Block 12, Perea Addition, in the Fourth Ward Historic Overlay Zone, Zoned SU-2, Zone Atlas Map K-13-J.

The project involves renovations and improvements to the .8-acre park, including:

- Replacing some planted areas with turf
- Updating and upgrading the entire irrigation system to bring it up to code and promote efficient water use
- Reconfiguring the play area to expand play structures and add picnic tables, shade structures, and a Bocce court.
- Removing dead and dying trees, pruning existing trees and planting new trees
- Constructing a new "bike plaza" with an information kiosk

PO Box 1293

Albuquerque

New Mexico 87103

Thank you for your consideration in this matter.

[www.cabq.gov](http://www.cabq.gov)

Yours truly,

Judith Wong  
Senior Project Coordinator  
Parks and Recreation Department  
City of Albuquerque