

PLANNING DEPARTMENT
DEVELOPMENT SERVICES DIVISION
600 2nd Street NW, Ground Floor, 87102
P.O. Box 1293, Albuquerque, NM 87103
Office (505) 924-3946



OFFICIAL NOTICE OF DECISION

September 16, 2026

Alice Brousseau
Sunset Memorial Park
P O Box 25063
Albuquerque, NM 87125

Project# PR-2019-002807
Application#
MINOR_PLT-2026-00041 MINOR PLAT

LEGAL DESCRIPTION:

For all or a portion of:

Lot/Tract 1, SUNSET MEMORIAL PARK
zoned **NR-SU** located at **924 MENAUL BLVD**
NE containing approximately **39.08** acres.
(H-15)

On September 16, 2026, the Development Hearing Officer (DHO) held a public hearing concerning the above referenced applications and approved the requests, with conditions of approval, based on the following Findings:

1. This is a request for a Minor Subdivision to create two tracts from the approximately 39.08-acre Tract 1 of Sunset Memorial Park, with Tract 1-A containing the existing cemetery and Tract 1-B containing the existing less-than-one-acre pet cemetery; no changes to the existing uses are proposed.
2. The subject property is not located within a Major Activity Center but is located within the boundaries of the Martinez-town/Santa Barbara Community Planning Area (CPO-7) and the Santa Barbara Martinez-town Neighborhood Association.
3. The subject property is located at 924 Menaul Boulevard NE between Edith Blvd. NE and I-25 Frontage Rd. NE La Mirada Pl. NE. The subject property is zoned NR-SU (Non-Residential – Sensitive Use Zone District).
4. An EPC Site Plan Final Sign Off for a Site Plan – EPC for a Master Site Plan for the Sunset Memorial was approved by the DRB on April 29, 2020 per PR-2019-002807. Proposed changes may also require a Minor Amendment to the previous approvals.

5. Public notice requirements per Table 6-1-1, have been completed prior to the platting submittal (Email to relevant Neighborhood Association and Web Posting). Such notices are provided in the application packet.
6. Per 6-6(K)(3) Review and Decision Criteria, an application for a Subdivision of Land – Minor shall be approved if it complies with all applicable provisions of this IDO, the DPM, other adopted City regulations, and any conditions specifically applied to development of the property in a prior permit or approval affecting the property. This request complies with this criterion.
7. Per 6-6(K)(2)(n), the applicant shall record the final plat with the Bernalillo County Clerk within 3 months after the date of the final signature on the plat, or the subdivision shall be voided. The applicant shall provide the City a digital copy of the recorded plat.
8. All signatures from the surveyor, property owner(s), the City Surveyor, the utility companies, and AMAFCA are provided on the Plat.
9. A Sensitive Lands Analysis was submitted confirming that no sensitive lands are present on the subject property.
10. The subject property previously received DFT sketch plat review on 06/03/26 under the same Project number.
11. Per transportation comments, provide a diagram or cross-section identifying the existing sidewalk widths along Menaul Boulevard and Edith Boulevard, as the plans currently only state that the sidewalks are adequate.

CONDITIONS

Final sign-off of the Plat by DFT staff is conditioned as follows:

Planning

- a. The DHO approval date must be added to the final plat after approval.
- b. AGIS approval of the digital DXF file is required prior to final sign-off.
- c. The Final Plat must include any waivers, deviations, variances, or vacations granted by the DHO as notes or exhibits.

APPEAL: If you wish to appeal this decision, you must do so within 15 days of the DHO's decision or by **OCTOBER 2, 2026**. The date of the DHO's decision is not included in the 15-day period for filing an appeal, and if the 15th day falls on a Saturday, Sunday or Holiday, the next working day is considered as the deadline for filing the appeal.

For more information regarding the appeal process, please refer to Section § 14-16-6-4(U) of the Integrated Development Ordinance (IDO). Appeals should be submitted electronically to [ABQ-PLAN](#) (*place mouse cursor over hyperlink, right-click, choose "open hyperlink"*). A Non-Refundable filing fee will be calculated by staff in the Development Review Services Division of the City of Albuquerque Planning Department and will be payable online at [ABQ-PLAN](#) (*place mouse cursor over hyperlink, right-click, choose "open hyperlink"*). The appeal fee must be paid in full no later than 48 hours after the appeal deadline, or the appeal will be rejected as untimely.

You will receive notification if any person files an appeal. If there is no appeal, you can receive Building Permits at any time after the appeal deadline quoted above, provided all conditions imposed at the time of approval have been met. Applicants submitting for building permit prior to the completion of the appeal period do so at their own risk. Successful applicants are reminded that there may be other City regulations of the IDO that must be complied with, even after approval of the referenced application(s).

Sincerely,

Brennon Williams

Brennon Williams

Development Hearing Officer

BW/mi/jr

Consensus Planning, 302 Eight Street, NW, Albuquerque, NM 87102

Language Access Notice. We provide free interpretation services to help you communicate with us. If you need help, you can request interpretation at any service counter in our Department, located in the Plaza Del Sol building, 600 2nd Street NW, Albuquerque, NM 87102.

Notificación de Acceso Lingüístico. Ofrecemos servicios gratuitos de interpretación para ayudarlo a comunicarse con nosotros. Si necesita ayuda, puede solicitar servicios de interpretación en cualquier mostrador de servicio de nuestro Departamento, ubicado en el edificio Plaza Del Sol, 600 2nd Street NW, Albuquerque, NM 87102.

Saad Hadahwiis'a O'oolkaah bee dah na'astsooz. Nihi bik'inaasdzil t'aadoo baahilinigoo 'ata' hashne' tse'esgizii ach'i' dzaadi! Dzaadi! Danihi dahootahgoo bee nihi-. Daa' danihi bidin nishli dzaadi! Dzaadi!

Official Notice of Decision

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Danihi bineesh'a yinishkeed 'ata' hashne' -di t'aa biholniihgoo tse'esgizii ket'aaz -di nihihigii dah diikaah, -k'eh -di tsin Plaza Del Sol Kiiit'aagoo, 600 2nd Kiiit'aa NW, Albuquerque, NM 87102.

Thông báo về cách Tiếp cận Ngôn ngữ. Chúng tôi cung cấp các dịch vụ thông dịch miễn phí để giúp quý vị giao tiếp với chúng tôi. Nếu quý vị cần giúp đỡ, quý vị có thể yêu cầu thông dịch tại bất cứ quầy dịch vụ nào trong Sở của chúng tôi, tọa lạc tại tòa nhà Plaza Del Sol, 600 2nd Street NW, Albuquerque, NM 87102.

語言輔助通知。我們提供免費口譯服務，以幫助你與我們溝通。如果你需要幫助，你可以在我們部門的任何服務台請求口譯，服務台位於Plaza Del Sol大樓, 600 2nd Street NW, 阿爾伯克基, NM 87102。

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Final Audit Report

2026-09-24

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