City of Albuquerque  
Planning Department  
Development Review Services Division  
Traffic Scoping Form (REV 07/2020)

**Project Title:**  
Building Permit #: ___________________ Hydrology File #: ___________________

Zone Atlas Page: _______ DRB#: ___________ EPC#: ___________ Work Order#: ___________

Legal Description:  
Development Street Address:  

**Applicant:** ___________________ Contact: ___________________

Address:  
Phone#: ___________________ Fax#: ___________________

E-mail: ___________________

**Development Information**

Build out/Implementation Year: ___________ Current/Proposed Zoning: ___________________

Project Type:  
New: ( )  Change of Use: ( )  Same Use/Unchanged: ( )  Same Use/Increased Activity: ( )  
Change of Zoning: ( )

Proposed Use (mark all that apply):  
Residential: ( )  Office: ( )  Retail: ( )  Mixed-Use: ( )

Describe development and Uses:  

__________________________________________________________________________________

Days and Hours of Operation (if known): ___________________

**Facility**

Building Size (sq. ft.): ___________________

Number of Residential Units: ___________________

Number of Commercial Units: ___________________

**Traffic Considerations**

ITE Trip Generation Land Use Code ___________________

Expected Number of Daily Visitors/Patrons (if known):* ___________________

Expected Number of Employees (if known):* ___________________

Expected Number of Delivery Trucks/Buses per Day (if known):* ___________________

Trip Generations during PM/AM Peak Hour (if known):* ___________________

Driveway(s) Located on: ___________________
Adjacent Roadway(s) Posted Speed: 

<table>
<thead>
<tr>
<th>Street Name</th>
<th>Posted Speed</th>
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*If these values are not known, assumptions will be made by City staff. Depending on the assumptions, a full TIS may be required.*

**Roadway Information (adjacent to site)**

Comprehensive Plan Corridor Designation/Functional Classification: 
(arterial, collector, local, main street)

Comprehensive Plan Center Designation: 
(urban center, employment center, activity center, etc.)

Jurisdiction of roadway (NMDOT, City, County): 

Adjacent Roadway(s) Traffic Volume: Volume-to-Capacity Ratio (v/c): 
(if applicable)

Adjacent Transit Service(s): Nearest Transit Stop(s):

Is site within 660 feet of Premium Transit?:

Current/Proposed Bicycle Infrastructure: 
(bike lanes, trails)

Current/Proposed Sidewalk Infrastructure: 

**Relevant Web-sites for Filling out Roadway Information:**

City GIS Information: [http://www.cabq.gov/gis/advanced-map-viewer](http://www.cabq.gov/gis/advanced-map-viewer)

Comprehensive Plan Corridor/Designation: See GIS map.


**TIS Determination**

**Note:** Changes made to development proposals / assumptions, from the information provided above, will result in a new TIS determination.

Traffic Impact Study (TIS) Required: Yes [ ] No [ ]

Thresholds Met? Yes [ ] No [ ]

Mitigating Reasons for Not Requiring TIS: Previously Studied: [ ]

Notes:

TRAFFIC ENGINEER DATE

Submittal
The Scoping Form must be submitted as part of a Traffic Circulation Layout submittal, DRB application for site plan approval, or EPC application. See the Development Process Manual Chapter 7.4 for additional information.

Submit by email to plndrs@cabq.gov and to the City Traffic Engineer mgrush@cabq.gov. Call 924-3362 for information.

Site Plan/Traffic Scoping Checklist

Site plan, building size in sq. ft. (show new, existing, remodel), to include the following items as applicable:

1. Access -- location and width of driveways
2. Sidewalks (Check DPM and IDO for sidewalk requirements. Also, Centers have wider sidewalk requirements.)
3. Bike Lanes (check for designated bike routes, long range bikeway system) (check MRCOG Bikeways and Trails in the 2040 MTP map)
4. Location of nearby multi-use trails, if applicable (check MRCOG Bikeways and Trails in the 2040 MTP map)
5. Location of nearby transit stops, transit stop amenities (eg. bench, shelter). Note if site is within 660 feet of premium transit.
6. Adjacent roadway(s) configuration (number of lanes, lane widths, turn bays, medians, etc.)
7. Distance from access point(s) to nearest adjacent driveways/intersections.
8. Note if site is within a Center and more specifically if it is within an Urban Center.
9. Note if site is adjacent to a Main Street.
10. Identify traffic volumes on adjacent roadway per MRCOG information. If site generates more than 100 vehicles per hour, identify volume to capacity (v/c) ratio on this form.