

**(PROCEDURE "A" – City with FG)  
INFRASTRUCTURE IMPROVEMENTS AGREEMENT**

**AGREEMENT TO CONSTRUCT PUBLIC IMPROVEMENTS**

THIS AGREEMENT is made this (Date) \_\_\_\_\_ 20\_\_\_\_\_, by and between the City of Albuquerque, New Mexico ("City"), whose address is P. O. Box 1293 (One Civic Plaza), Albuquerque, New Mexico 87103, and \_\_\_\_\_ ("Developer"), a \_\_\_\_\_, [state the type of business entity e.g. "New Mexico corporation," "general partnership," "individual," etc.] \_\_\_\_\_, whose address is \_\_\_\_\_ (City) \_\_\_\_\_, (State) \_\_\_\_\_ (Zip Code) \_\_\_\_\_ whose telephone number is \_\_\_\_\_, and whose email address is \_\_\_\_\_ in Albuquerque, New Mexico, and is entered into as of the date of final execution of this Agreement.

1. Recital. The Developer is developing certain lands within the City of Albuquerque, Bernalillo County, New Mexico, known as [describe:] \_\_\_\_\_

\_\_\_\_\_ recorded on (Date) \_\_\_\_\_, 20\_\_\_\_ in the records of Bernalillo County at Book Misc. \_\_\_\_\_, pages \_\_\_\_\_ through \_\_\_\_\_ ("Developer's Property"). The Developer certifies that the Developer's Property is owned by [state the name of the present real property owner exactly as shown on the real estate document conveying title in Developer's Property to the present owner:] \_\_\_\_\_ ("Owner").

Developer proposes to install public infrastructure improvements upon City property or within utility easements, which abut or are near or on Developer's Property, for the benefit of Developer's Property. The City requires, and the Developer is willing to provide certain assurances as a prerequisite to the City's granting permission to the Developer to enter City property to construct the improvements.

2. Deadline and Improvements. The Developer agrees to install and complete the following public infrastructure improvements, identified as Project No. \_\_\_\_\_, to the satisfaction of the City, on or before the day of \_\_\_\_\_, 20\_\_\_\_ ("Construction Completion Deadline"), at no cost to the City: \_\_\_\_\_ ("Improvements").

3. Albuquerque Bernalillo County Water Utility Authority ("ABCWUA") and Albuquerque Metropolitan Arroyo Flood Control Authority ("AMAFCA"). Pursuant to the Memorandum of Understanding between the City of Albuquerque and ABCWUA dated March 21, 2007, and the Memorandum of Understanding with AMAFCA dated February 6, 2013, the City is authorized to act on behalf of the ABCWUA and AMAFCA with respect to improvements that involve water and sewer infrastructure.

County Clerk's Recording Label

4. Work Order Requirements. The City agrees to issue a Work Order after:

A. The Developer submits all documents and meets all requirements listed in Development Process Manual (“DPM”), Chapter 2, Work Order Process.

B. The Developer complies with all applicable laws, ordinances and regulations, including, but not limited to the City’s Street Excavation and Barricading Ordinance, and pays the following required engineering, staking, testing fees, and other related City fees or, if the Improvements include water and wastewater infrastructure, ABCWUA fees:

Type of Fee	Amount
Engineering Fee	3.6% of total cost
Street Excavation and Barricading Ordinance and street restoration fees	As required per City-approved estimate (Figure 7)

(Note: The Developer must pay the City all City and ABCWUA fees which have been incurred during construction before the City will accept the public Improvements.)

C. The Developer must procure a New Mexico licensed Contractor to construct the improvements per the specifications contained in the City-approved construction drawings. The Contractor shall provide proof of proper licensure to complete the improvements. If the Contractor that has been identified by the Developer does not possess all of the proper licenses for the improvements then proof of proper licensure of the subcontractors must be provided. The Developer’s Contractor shall obtain a Performance & Warranty bond and a Labor & Materials bond utilizing the bond templates provided and approved by the City. The mandatory bonds obtained by the Contractor are independent of, and in addition to, the Financial Guaranty provided by the Developer. If the Developer or the City determines that the Contractor failed to faithfully construct or maintain the specified and warranted work, the Developer and the City shall each have standing to make claim on the applicable bonds.

5. Surveying, Inspection and Testing. The Improvements shall be inspected, surveyed and tested in accordance with all applicable laws, ordinances, and regulations, and according to the following terms:

A. Construction Surveying. Construction surveying for the construction of the Improvements shall be performed by \_\_\_\_\_. If the construction surveying is performed by an entity other than the City, the City may monitor the construction surveying and the Developer shall ensure that the construction surveying entity provides all construction surveying field notes, plats, reports and related data to the City which the City requires for review. The Developer shall pay the City a reasonable fee for any construction surveying performed by the City. As-built record drawings shall be provided to the City by the entity performing the survey.

B. Construction Inspection Methods. Inspection of the construction of the Improvements shall be performed by \_\_\_\_\_, a New Mexico Registered Professional Engineer. If the inspection is performed by an entity other than the City, the City may monitor the inspection and the Developer shall ensure that the inspecting entity provides all inspection results, reports and related data to the City which the City requires for review. The City retains the right to perform its own general overall inspection of the construction project at any time prior to final acceptance of the Improvements, if deemed necessary or advisable by the City Engineer. The Developer shall pay the City a reasonable fee for any inspections performed by the City.

C. Field Testing. Field testing of the construction of the Improvements shall be performed by \_\_\_\_\_, a certified testing laboratory under the supervision of a New Mexico Registered Professional Engineer, in accordance with the current City of Albuquerque Standard Specifications for Public Works Construction. If any field testing is performed by an entity other than the City, the City may monitor the field testing and the Developer shall ensure that the field testing entity provides all field testing results, reports and related data to the City which the City requires for review. The Developer shall pay the City a reasonable fee for any field testing performed by the City.

D. Additional Testing. The City retains the right to perform all additional testing which the City Engineer deems is necessary or advisable, and the Developer shall pay the City a reasonable fee therefore.

6. Financial Guaranty. The Developer must provide the City with a financial guaranty in an amount of not less than 125% of the estimated cost of constructing the Improvements, as approved by the City Engineer. The financial guaranty must be irrevocable and may be in the form of a letter of credit, escrow deposit or loan reserve letter issued by a federally insured financial institution; a bond issued by a surety qualified to do business in New Mexico and approved in Circular 570 as published by the U. S. Treasury Department; or other pledge of liquid assets which meets all City requirements. The City must be able to call the financial guaranty at any time within sixty (60) days immediately following the Construction Completion Deadline.

To meet this requirement, the Developer has acquired or is able to acquire the following Financial Guaranty:

Type of Financial Guaranty: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Name of Financial Institution or Surety providing Guaranty: \_\_\_\_\_

\_\_\_\_\_ Date City first able to call Guaranty (Construction Completion Deadline):

\_\_\_\_\_ If Guaranty is a Letter of Credit or Loan Reserve, then last day City able to call Guaranty is: \_\_\_\_\_

\_\_\_\_\_ Additional information: \_\_\_\_\_

7. Acceptance and Termination. After the Developer completes the Improvements to the satisfaction of the City and submits the final acceptance package, the City will review it, and, if acceptable, the City will issue a Certificate of Completion and Acceptance for the Improvements. Thereafter, the Developer's obligations to the City pursuant to this Agreement shall terminate, with the exception of the bond or other guarantee which the Developer must provide to assure the materials and workmanship, as required by the City's Development Process Manual.

8. Indemnification. Until the Improvements are accepted by the City, the Developer shall be solely responsible for maintaining the premises upon which the Improvements are being constructed in a safe condition. The Developer agrees to indemnify and hold harmless the City and its officials, agents and employees and, if the Improvements include water and wastewater infrastructure, the ABCWUA, its employees, officers and agents, from any claims, actions, suits or other proceedings arising from or out of the acts or omissions of the Developer, its agents, representatives, contractors or subcontractors or arising from the failure of the Developer, its agents, representatives, contractors or subcontractors to perform any act or duty required of the Developer herein. The indemnification required hereunder shall not be limited as a result of the specifications of any applicable insurance coverage. Nothing herein is intended to impair any right or immunity under the laws of the State of New Mexico.

9. Assignment. This Agreement shall not be assigned without the prior written consent of the City and the Developer and the express written concurrence of any surety which has undertaken to guarantee the completion of the Improvements. The City's approval will not be withheld unreasonably. If so assigned, this Agreement shall extend to and be binding upon the successors and assigns of the parties hereto.

10. Failure to Complete Improvements. If the Developer fails to complete construction of the Improvements, including submittal of the final acceptance package, by the Construction Completion Deadline, the City may make demand upon the contractor's bonds in order to obtain payment for completing the Improvements and/or the City may place a hold on the Certificate of Occupancy on the building related to the project. If the cost of completing the Improvements exceeds the amount of the bonds, the City may proceed against the Developer for the balance of the completion costs and for any costs or damages incurred by the City as a result of Developer's failure to perform according to the terms of this Agreement.

11. Notice. For purposes of giving formal written notice, including notice of change of address, the Developer's and the City's addresses are as stated in the first paragraph of this Agreement. Notice may be given either in person or by certified U.S. mail, postage paid. Notice will be considered to have been received within three (3) days after the notice is mailed if there is no actual evidence of receipt.

12. Entire Agreement. This Agreement contains the entire agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.

13. Changes to Agreement. Changes to this Agreement are not binding unless made in writing, signed by both parties.

14. Construction and Severability. If any part of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement will remain valid and enforceable if the remainder is reasonably capable of completion.

15. Captions. The captions to the sections or paragraphs of this Agreement are not part of this Agreement and will not affect the meaning or construction of any of its provisions.

16. Form Not Changed. Developer agrees that changes to this form are not binding unless initialed by the Developer and signed by the City's Legal Department on this form.

17. Authority to Execute. If the Developer signing below is not the Owner of the Developer's Property, the City may require the Developer to provide the City with satisfactory proof of Developer's authority to execute this Agreement.

Executed on the date stated in the first paragraph of this Agreement.

DEVELOPER: \_\_\_\_\_

By [signature]: \_\_\_\_\_

Name [print]: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEVELOPER'S NOTARY**

STATE OF NEW MEXICO            )

)ss.

COUNTY OF BERNALILLO        )

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_  
by [name(s) of person(s):] \_\_\_\_\_, [title or  
capacity, for instance, "President" or "Owner":] of \_\_\_\_\_  
[Developer:] \_\_\_\_\_.

(SEAL)

Notary Public : \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

CITY OF ALBUQUERQUE:

By: \_\_\_\_\_  
Shahab Biazar, P.E., City Engineer

Date: \_\_\_\_\_

**CITY'S NOTARY**

STATE OF NEW MEXICO        )  
  )ss.  
COUNTY OF BERNALILLO     )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_  
by Shahab Biazar, P.E., City Engineer, City of Albuquerque, a municipal corporation, on behalf  
of said corporation.

(SEAL)

Notary Public : \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_