

(Date)

CERTIFICATE OF COMPLETION AND ACCEPTANCE

(Name of Developer, Title)
(Developer Company Info)
(Address)

RE: **(Project Name)**, City Project Number: **(Project No.)**

Dear Mr/Ms. _____:

This is to certify that the City of Albuquerque (“City”) accepts the construction of the infrastructure provided in the Work Order Construction Plans, City project number **(Project No.)**. The work was completed pursuant to approved plans and construction specifications.

Having satisfied the requirements referenced above, any associated Financial Guaranty, held by the City, can now be released. Any performance/warranty bond and the indemnity in favor of the City shall remain in effect. The contractor’s warranty period will begin **(Date of Letter)** and is effective for a period of one (1) year.

Should you have any questions or issues regarding this project, please contact me at (505) 924-3996.

Sincerely,

Shahab Biazar, P.E., City Engineer
Development Review Services
Planning Department
City of Albuquerque

cc: **(Consultant)** (e-mail)
(Construction Company) (e-mail)
Vincent Paul, DMD Maps & Records (e-mail)
Josef Jansen, DMD GIS Coordinator (e-mail)
Doug Rizor, DMD Street Maintenance (e-mail)
Stephen Woodall, DMD Street Maintenance (e-mail)
Jason T. Rodriguez, DMD Street Maintenance (e-mail)
Tim Brown, DMD Traffic Operations (e-mail)
David G. Gutierrez, ABCWUA Utility Development (e-mail)
David Rodriquez, ABCWUA Maps & Records (e-mail)
Martin Sanchez, ABCWUA Maps & Records (e-mail)
Robert Nunez, DMD IT (e-mail)
IIA File, City Project Number: **(Project No.)**