

(Date)

## CERTIFICATE OF COMPLETION AND ACCEPTANCE

**(Name of Developer, Title)**  
**(Developer Company Info)**  
**(Address)**

RE: **(Project Name)** , City Project No. **(Project No.)**

Dear Mr/Ms. \_\_\_\_\_:

This is to certify that the City of Albuquerque accepts the construction of the infrastructure provided in the Work Order Construction Plans, City Project No. **(Project No.)** The work was completed pursuant to the required infrastructure listed in the Infrastructure Improvements Agreement (IIA) Procedure B, between **(Developer)** and the City of Albuquerque executed on **(Original date that IIA was signed)**.

Please note that the title “Subdivision Improvements Agreement” and the word “Subdivider” which may have been used in the original agreements are respectively replaced with the title “Infrastructure Improvements Agreement” and the word “Developer”. These changes have no substantive effect on this Certificate of Completion and Acceptance.

Having satisfied the requirements referenced above, the IIA and any associated Financial Guaranty, held by the City, can now be released. Any performance/ warranty bond and the indemnity and hold harmless provisions of the IIA in favor of the City shall remain in effect. The contractor’s warranty period will begin **(Date of Letter)**, and is effective for a period of one (1) year.

Please be advised this Certificate of Completion and Acceptance shall only become effective upon final plat approval and filing in the Bernalillo County Clerk's office.

Should you have any questions or issues regarding this project, please contact me at (505) 924-3996.

Sincerely,

Shahab Biazar, P.E., City Engineer  
Development Review Services  
Planning Department  
City of Albuquerque

cc: **(Consultant)** (e-mail)

**(Construction Company)** (e-mail)

Vincent Paul, DMD Maps & Records (e-mail)

Doug Rizor, DMD Street Maintenance (e-mail)

Stephen Woodall, DMD Street Maintenance (e-mail)

Jason T. Rodriguez, DMD Street Maintenance (e-mail)

Josef Jansen, DMD Street Maintenance (e-mail)

Tim Brown, DMD Traffic Operations (e-mail)

David G. Gutierrez, ABCWUA Utility Development (e-mail)

David Rodriguez, ABCWUA Maps & Records (e-mail)

Martin Sanchez, ABCWUA Maps & Records (e-mail)

Robert Nunez, DMD IT (e-mail)

IIA File, City Project Number: **Project No.**