



**CITY OF ALBUQUERQUE
ZONING ENFORCEMENT DIVISION
600 2ND ST. NW, ALBUQUERQUE, NM 87102
APPLICATION FOR TENT / CANOPY PERMIT**

DATE: ____ / ____ / ____

EVENT LOCATION

Is the event on City property (i.e. City Park or Open Space)

YES NO

EVENT DATES

BEGINNING: _____ END: _____

CARNIVAL: (Only permissive in C2 and C3 Zones)

YES NO

*Administrative Amendment may be required.

EVENT ORGANIZER

Business/organization: _____

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

OFFICIAL USE ONLY:

APPROVED SITE PLAN FROM CITY FIRE MARSHALLS OFFICE

YES NO

ZONE: _____ MAP: _____

APPROVED: _____ DATE: _____

DISAPPROVED: _____ DATE: _____

COMMENTS: _____

CANOPIES: (top with one side or less)

Number and size of canopies: _____

H-1 ZONE / H-1 BUFFER ZONE OR CITY LANDMARK?

YES NO

IF YES, LUCC APPROVAL REQ'D (ATTACH COPY OF CERT OF APP)

WITHIN 1000 FT. OF A FORMER LANDFILL SITE? YES NO

TENTS: (top with two sides or more)

Number and size of tents: _____

INTERNATIONAL BUILDING CODE:

PERMIT NUMBER: _____

APPROVED: _____ DATE: _____

DISAPPROVED: _____ DATE: _____

COMMENTS: _____

TENT COMPANY / INSTALLER (IF APPLICABLE)

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

I HEREBY ACKNOWLEDGE THAT THIS APPLICATION IS CORRECT AND I AGREE TO COMPLY WITH ALL CITY ORDINANCES. I UNDERSTAND THAT THIS PERMIT SHALL NOT BE VALID WITHOUT FULL KNOWLEDGE AND AGREEMENT OF THE PROPERTY OWNER. I UNDERSTAND THAT THE ISSUANCE OF THIS PERMIT SHALL NOT PREVENT ZONING ENFORCEMENT FROM THEREAFTER REQUIRING CORRECTION OF VIOLATIONS. FINALLY, I UNDERSTAND THAT THIS PERMIT IS NOT VALID UNTIL THE FEE IS PAID.

SIGNATURE

DATE

TENT PERMIT 425099-4919000	FEES	TOTAL
# OF CANOPIES	X \$45.00	
# OF TENTS (400 sq. ft. OR LESS)	X \$45.00	
# OF TENTS (OVER 400 sq. ft.)	X \$75.00	
TOTAL FEES	425099-4919000	