



ALBUQUERQUE POLICE DEPARTMENT  
ADMINISTRATIVE ORDERS

SOP 3-1

Effective: 01/10/18 Review Due: 01/10/19 Replaces: 12/09/15

**3-1 FIELD SERVICES BUREAU**

**3-1-1 Goal**

The goal of Field Services Bureau is the preservation of peace and order; the prevention and detection of crime; the apprehension of offenders; the protection of person and property, the performance of the multitude of tasks relating to public welfare and safety.

**3-1-2 Objectives**

- A. Increase the detection and apprehension of criminal offenders as compared to reported activity.
- B. Increase positive police community contact.
- C. Increase pro-active patrol deployment.
- D. Provide maximum level of patrol units on duty from those that are available.
- E. Deploy the manpower in Field Services in the most effective and efficient manner possible.
- F. Standardize performance measures among area commands.
- G. Assist specialized units on calls that require their expertise.
- H. Maintain a high clearance rate of felony crimes.
- I. Provide public information through crime prevention efforts.



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**3-1-3 Rules and Responsibilities**

A. Field Services Bureau

The Department maintains Field Services Bureau, which is comprised of six area Commands and Community Services.

B. Area Commands

1. Each area command provides forces to respond to crimes and calls for service. These areas are commanded by a commander with lieutenants designated as watch commanders. The Area Commands are composed of sectors supervised by sergeants.

2. Impact Teams

a. The Impact Teams train officers in the procedures of criminal investigations, conduct directed activities, and monitor all crime reports occurring within the area to identify criminal activity.

b. Sergeant/Detectives

i. Assist Field Services officers in conducting criminal investigations.

ii. Assist in and follow-up felony crimes investigation for Field Services officers.

iii. Monitor their area for the detection and apprehension of felony crime offenders.

3. School Resource Officers (SRO)

School Resource Officers are assigned to middle schools within the city. SROs are responsible for working in the schools to teach and encourage students to avoid drug and alcohol abuse.