

**CITY OF ALBUQUERQUE  
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE  
MEETING MINUTES**

**Wednesday, March 7, 2018 – 2:00 P.M.  
Plaza Del Sol Building Basement Hearing Room**

**1. CALL TO ORDER - Quorum**

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair David Campbell at 2:05 p.m. on Wednesday, March 7, 2018 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

**Committee Members Present:**

Shahab Biazar, COA City Engineer  
Ron Bohannon, Tierra West, LLC  
Russell Brito, COA Urban Design and Development Division Manager  
David Campbell, COA Planning Director, Co-Chair  
Savina Garcia, Wilson and Co.  
Melissa Lozoya, COA DMD Deputy Director, Co-Chair (arrived at 2:15)  
Kevin Morrow, Assistant City Attorney  
Jay Rembe, Rembe Urban Design + Development  
Bruce Stidworthy, Bohannon-Huston, Inc.

**Committee Members Absent:**

Kris Cadena, ABCWUA  
Christopher Gunning, Dekker/Perich/Sabatini

**Others Present:**

Tony Loyd, COA Planning  
Mike Vos, COA Planning  
Doug Hughes, COA Planning

**2. APPROVAL OF AGENDA**

The Agenda was approved unanimously.

**3. APPROVAL OF MINUTES**

The February 21, 2018 minutes were approved unanimously.

**4. PUBLIC COMMENTS**

None.

## **5. ACTION ITEMS**

- a. Chapter 27 Drafting Standards / proposed Chapter 4 Construction Plan Standards was approved as revised by staff. As part of the discussion, staff was directed to develop new language to address field changes and change orders under proposed Section 2.4 Public Infrastructure Improvements.
- b. Proposed Chapter 2 Section 2.2 / current Chapter 2 – Subdivision Compliance was approved.
- c. Proposed Chapter 2 Section 7 / current Chapter 8 – Other Construction Permits was continued to a future date to be determined. Once revisions from Kris Cadena (Water Authority) and Doug Hughes (Hydrology) are incorporated into the document, the item will be put back on a future agenda for consideration.

## **6. NEW BUSINESS**

None.

## **7. OTHER BUSINESS**

None.

## **8. NEXT MEETING DATE**

March 21, 2018 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

## **9. ADJOURN**

The meeting was adjourned at 3:30 p.m.