

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS EXECUTIVE COMMITTEE
MEETING MINUTES
Wednesday, September 24, 2014 – 3:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER

A Meeting of the Development Process Executive Committee was called to order by Co-Chair Suzanne Lubar at 3:05 p.m. on Wednesday, September 24, 2014 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

COMMITTEE MEMBERS PRESENT (quorum):

Shahab Biazar – COA City Engineer (acting)
Russell Brito, COA Urban Design and Development Division Manager
Savina Garcia – Wilson & Co.
Christopher Gunning – Dekker, Perich, Sabatini
Suzanne Lubar – COA Planning Director, Co-Chair
Jay Rembe – Rembe Urban Design + Development
Michael Riordan – COA DMD Director, Co-Chair
Nataley Quintana – COA Assistant City Attorney (for Legal)

COMMITTEE MEMBER(S) ABSENT:

Ronald Bohannon – Tierra West, LLC
Alan Porter - ABCWUA
One vacancy needs to be filled.

OTHERS PRESENT:

Tony Loyd – COA Impact Fee Administrator, Facilitator
Matthew Conrad – COA Associate Planning Director
Kristal Metro, Transportation Development

2. MEETING NOTIFICATION

Notification was provided as follows: posting at the Plaza del Sol Building, posting on the COA Planning Department website, posting in the display case of the Plaza del Sol basement hearing room, notification by legal ad in the Albuquerque Journal, posting on the City Clerk's website, posting in City Hall, and notifying the Mayor and CAO individually.

3. APROVAL OF AGENDA

Agenda approved unanimously.

4. MINUTES

The August 20, 2014 minutes were reviewed with one date revised (under call to order, July 16 was changed to August 20), one spelling error corrected (under call to order, hearin was changed to hearing) and one reference changed (under action items, Section 5 was changed to Section 7). The minutes were approved unanimously.

5. PUBLIC COMMENTS

No members of the public had comments.

6. ACTION ITEMS

Revised Chapter 25 Section 8 Fire Flow Requirements, new Chapter 23 Section 7 On-Street Parking and revised Chapter 22 Section 5 Design Grading and Erosion Control were all approved unanimously.

The Preface of the Development Process Manual (DPM) Update Procedure was continued for 30 days.

7. NEW BUSINESS

None

8. OLD/OTHER BUSINESS

None

9. NEXT MEETING DATE

The next meeting date is scheduled for October 15, 2014 at 3:00 p.m. in the Plaza del Sol basement hearing room.

10. ADJOURN

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Tony Loyd, Impact Fee Administrator, Facilitator