

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, October 18, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:10 p.m. on Wednesday, October 18, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Ron Bohannon, Tierra West, LLC
Savina Garcia, Wilson and Co.
Christopher Gunning, Dekker/Perich/Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair (left at 3:15)
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney (left at 3:00)
Bruce Stidworthy, Bohannon-Huston, Inc.
Cris Tebo, Assistant City Attorney (arrived at 3:00)

Committee Members Absent:

Kris Cadena, ABCWUA
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Jeanne Wolfenbarger, COA Planning
Katrina Arndt, Dekker/Perich/Sabatini
Aaron Sussman, Bohannon-Huston, Inc.
Renee Brissette, COA Planning
Dana Peterson, COA Planning

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The October 4, 2017 minutes were approved unanimously with minor changes.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 27 – Drafting Standards (proposed Chapter 4 Construction Plan Standards) was moved from the November 15, 2017 Executive Committee meeting to the November 1, 2017 Executive Committee meeting. The chapter will be considered at that time.
- b. Chapter 23 Section 3.1 – Network Connectivity (continued to the November 15, 2017 Executive Committee meeting)
- c. Chapter 5 (proposed Section 2-4) – Public Infrastructure Improvements (approved as discussed and amended).
- d. Chapter 6 (proposed Section 2-5) – Private Infrastructure Improvements (approved as discussed and amended).

6. NEW BUSINESS

Discussed Section 22.11.3 – Waiver and Fee in Lieu. The Executive Committee requested more information supporting the fee as discussed. After the Drainage Ordinance is amended by City Council, Section 22.11.3 can be considered for approval by the Executive Committee.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

November 1, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:30 p.m.