

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS EXECUTIVE COMMITTEE
MEETING MINUTES
Wednesday, November 19, 2014 – 3:30 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER

A Meeting of the Development Process Executive Committee was called to order by Co-Chair Suzanne Lubar at 3:46 p.m. on Wednesday, November 19, 2014 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

COMMITTEE MEMBERS PRESENT (quorum):

Shahab Biazar – COA City Engineer (acting)
Ronald Bohannan – Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Savina Garcia – Wilson & Co.
Christopher Gunning – Dekker, Perich, Sabatini
Suzanne Lubar – COA Planning Director, Co-Chair
Alan Porter – ABCWUA
Jay Rembe – Rembe Urban Design + Development
Wilfred Gallegos – COA DMD Director, Co-Chair
Janica Jacoby – COA Assistant City Attorney (for Legal)

COMMITTEE MEMBER(S) ABSENT:

One vacancy needs to be filled.

OTHERS PRESENT:

Tony Loyd – COA Impact Fee Administrator, Facilitator
Ronald Vonderhaar – COA Impact Fee Coordinator

2. MEETING NOTIFICATION

Notification was provided as follows: posting at the Plaza del Sol Building, previous posting on the COA Planning Department website, posting in the display case of the Plaza del Sol basement hearing room, previous notification by legal ad in the Albuquerque Journal, previous posting on the City Clerk's website, previous posting in City Hall, and previous notifying the Mayor and CAO individually.

3. APROVAL OF AGENDA

Agenda approved unanimously.

4. MINUTES

The September 24, 2014 minutes were approved unanimously.

5. PUBLIC COMMENTS

No members of the public had comments.

6. ACTION ITEMS

The Preface of the Development Process Manual (DPM) Update Procedure was continued for 30 days to have Shahab Biazar, Tony Loyd, and City Legal review, clarify, and simplify several issues that arose in discussion.

7. NEW BUSINESS

None

8. OLD/OTHER BUSINESS

None

9. NEXT MEETING DATE

The next meeting date is scheduled for December 17, 2014 at 3:00 p.m. in the Plaza del Sol basement hearing room.

10. ADJOURN

The meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Tony Loyd, Impact Fee Administrator, Facilitator