

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, November 16, 2016 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:07 p.m. on Wednesday, November 16, 2016 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer

Ron Bohannon, Tierra West, LLC

Russell Brito, COA Urban Design and Development Division Manager

Kris Cadena, ABCWUA

Savina Garcia, Wilson and Co.

Christopher Gunning, Dekker, Perich, Sabatini

Suzanne Lubar, COA Planning Director, Co-Chair

Keith Reed, DMD Acting Deputy Director for Melissa Lozoya, COA DMD Acting Director, Co-Chair

Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Melissa Lozoya, COA DMD Acting Director, Co-Chair

Kevin Morrow, Assistant City Attorney

Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning

Curtis Cherne, COA Planning

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The October 19, 2016 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. NEW BUSINESS (reversed the order with action items)

- a. Kris Cadena, ABCWUA and Executive Committee member, gave an update concerning chapters 24 and 25 (Sanitary Sewer Design and Water System Design). His first order of business is to create "A Guide to Development with the ABCWUA". Once completed, he would proceed with convening the chapters 24 and 25 subcommittees. The Guide could take several months to complete. Suggestions from the Committee included, convening the subcommittees first, convening the subcommittees concurrently with the Guide and placing the Guide with the DPM as a separate chapter or as part of chapters 24 and 25. However, Kris was adamant about completing the Guide first.

6. ACTION ITEMS

- a. Approved chapter 22 section 10 with changes as noted in the record.
- b. Deferred action on chapter 22 section 11 to the December 7, 2016 Executive Committee meeting.
- c. Introduced chapter 22 sections 12 and 13 for consideration (moved to the December 7, 2016 Executive Committee meeting).

7. OLD/OTHER BUSINESS

- a. The December 21, 2016 and January 4, 2017 Executive Committee meetings will be cancelled. The Committee will convene on December 7, 2016 and January 18, 2017.
- b. Chapter 18 (Impact Fees Regulations) will be publically noticed for consideration at the January 18, 2017 Executive Committee meeting. Chapter 26 (Surveys and Monumentation) may be publically noticed for consideration at the January 18, 2017 Executive Committee meeting.

8. NEXT MEETING DATE

December 7, 2016 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:05 p.m.