

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES
Wednesday, March 18, 2015 – 3:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 3:05 p.m. on Wednesday, March 18, 2015 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

COMMITTEE MEMBERS PRESENT (quorum):

Shahab Biazar – COA City Engineer
Ronald Bohannon – Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Kris Cadena – ABCWUA
Christopher Gunning – Dekker, Perich, Sabatini
Suzanne Lubar – COA Planning Director, Co-Chair
Nataley Quintana - COA Assistant City Attorney
Jay Rembe – Rembe Urban Design + Development

COMMITTEE MEMBER(S) ABSENT:

Wilfred Gallegos – COA DMD Director, Co-Chair
Savina Garcia – Wilson & Co.
One vacancy needs to be filled.

OTHERS PRESENT:

Tony Loyd – COA Impact Fee Administrator, Facilitator
Ronald Vonderhaar – COA Impact Fee Coordinator
Matthew Conrad – COA Associate Planning Director
Mikaela Renz-Whitmore – COA Planner
Will Gleason – Dekker, Perich, Sabatini

2. MEETING NOTIFICATION

Notification was provided as follows: posting at the Plaza del Sol Building, posting on the COA Planning Department website, posting in the display case of the Plaza del Sol basement hearing room.

3. APROVAL OF AGENDA

The Agenda was approved unanimously.

4. MINUTES

The January 21, 2015 minutes were approved unanimously.

5. PUBLIC COMMENTS

No members of the public had comments.

6. ACTION ITEMS

No action items were on the agenda.

7. NEW BUSINESS

Will Gleason of Dekker, Perich, Sabatini and Mikaela Renz-Whitmore presented information regarding incorporating sections of the DPM into the UDO and reworking the remaining DPM into a technical standards manual. Initial target dates and the items to be addressed by those target dates were included in the presentation for subsequent discussion.

8. OLD/OTHER BUSINESS

None

9. NEXT MEETING DATE

The next meeting date is scheduled for April 15, 2015 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

10. ADJOURN

The meeting was adjourned at 3:52 p.m.