

**CITY OF ALBUQUERQUE  
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE  
MEETING MINUTES**

**Wednesday, December 16, 2015 – 3:00 P.M.  
Plaza Del Sol Building Basement Hearing Room**

**1. CALL TO ORDER - Quorum**

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 3:00 p.m. on Wednesday, December 16, 2015 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

**Committee Members Present:**

Shahab Biazar, COA City Engineer  
Ronald Bohannan, Tierra West, LLC (by phone)  
Russell Brito, COA Urban Design and Development Division Manager  
Kris Cadena, ABCWUA  
Daniel Dietz, Assisstant City Attorney  
Savina Garcia, Wilson and Co.  
Christopher Gunning, Dekker, Perich, Sabatini  
Melissa Lozoya, COA DMD Acting Director, Co-Chair  
Suzanne Lubar, COA Planning Director, Co-Chair  
Jay Rembe, Rembe Urban Design + Development  
Bruce Stidworthy, Bohannan-Huston, Inc.

**Committee Members Absent:**

None

**Others Present:**

Tony Loyd – COA Impact Fee Administrator, Facilitator  
Jim Dunn, Solid Waste/Clean City  
Antonio Chinchilla, Fire

**2. APROVAL OF AGENDA**

The Agenda was approved unanimously.

**3. MINUTES**

The October 21, 2015 minutes were approved unanimously.

**4. PUBLIC COMMENTS**

No comments.

## **5. ACTION ITEMS**

- a. The proposed new Chapter 28 to the DPM was deferred to the January 20, 2016 DPM Executive Committee meeting.
- b. The proposed revisions to chapter 25 were approved unanimously.

## **6. NEW BUSINESS**

- a. Kris Cadena, ABCWUA, was tasked with providing a list of suggested members to the DPM Chapter 25 technical committee.

## **7. OLD/OTHER BUSINESS**

None

## **8. NEXT MEETING DATE**

January 20, 2016 3:00 p.m. Plaza del Sol Basement Hearing Room.

## **9. ADJOURN**

The meeting was adjourned at 4:30 p.m.