Planning Department
Administration Division

The City of Albuquerque Planning Department provides a full range of services from the processing of building permits to the development of long-range, regional plans and policies. The Planning Department is comprised of seven divisions and several sections described below. Our Department is here to serve you.

Administration

The Administration Division of the Planning Department is comprised of the director, associate director, fiscal manager, public information officer, receptionist, technology staff and Office of Neighborhood Coordination.

Suzanne Lubar, *Planning Director*
505.924.3860

Brennon Williams, *Associate Director*
505.924.3454

Melissa Perez, *Public Information Officer*
505.924.3349

Albuquerque Geographic Information System – AGIS

The AGIS Division is the primary geographic information system group in the City of Albuquerque. AGIS maintains and updates dozens of layers of information in a computerized mapping format. This information allows for geographic analysis used by City officials to gain a better understanding of existing conditions in Albuquerque. AGIS also makes specialized maps for the Planning Department and other City departments, the City Council and various government agencies. For the general public, AGIS publishes the *City Zone Atlas* and keeps a list of standard maps available at a reasonable cost.

Michelle Gricius, *Division Manager*
505.924.3807

Building Safety

The Building Safety Division administers the building permit process for residential and commercial construction. This division is also responsible for maintaining safety during the building process by conducting field inspections to monitor compliance.

Land Clark, *Chief Building Official*
505.924.3313

Code Enforcement

The mission of the Code Enforcement Division is to enforce the zoning code and uniform housing code for all residential structures within the City of Albuquerque. Doing so safeguards life, health and property. This division accomplishes its mission by conducting inspections, working with owners to bring their property into compliance, issuing zoning citations when necessary and reviewing all building permit applications for compliance.

Andrew Garcia, *Code Compliance Manager*
505.924.3301

Development Review Services

The Development Review Services Division administers the processing and regulation of development services related to subdivision design and permitting. This division operates the One Stop Shop, the first resource for engineering information and advice regarding development requests, hydrology and transportation. This division also houses the *Development Review Board* and *Development Review Committee*.

Shahab Biazar, *City Engineer*
505.924.3999

Plaza del Sol Building
600 2nd Street NW, 3rd Floor
Albuquerque, NM 87102

505.924.3860
Mon-Fri 8 a.m. to 5 p.m.
cabq.gov/planning

Planning Department
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Metropolitan Redevelopment Agency

The Metropolitan Redevelopment Agency (MRA), a section of the Urban Design & Development Division, promotes redevelopment in distressed neighborhoods. This is accomplished through strategic planning, creating metropolitan redevelopment areas, purchasing property for projects, issuing requests for proposals to develop City owned property and setting up public/private partnerships where the private sector is the developer on the project.

Rebecca Velarde, *Section Manager*
505.924.3844

Office of Neighborhood Coordination

The Office of Neighborhood Coordination, a section of the Administration Division, serves as a liaison between neighborhood and/or homeowner associations, coalitions and City government. This section is responsible for the implementation of the *Neighborhood Recognition Ordinance*, which defines the process by which neighborhood associations can be officially recognized by the City. This section also coordinates notification to recognized and non-recognized neighborhood and/or homeowner associations from applicants who apply for zone changes, site development plans and liquor licenses prior to the City's acceptance of such requests.

ONC@cabq.gov
505.924.3914

Real Property

The Real Property Division is dedicated to providing comprehensive, professional real estate services for the benefit of the City of Albuquerque. This division provides well-trained professional staff to acquire manage, lease and dispose of real property for the City when it is in the public's interest to do so.

Don Britt, *Division Manager*
505.924.3490

Urban Design & Development

The Urban Design & Development (UD&D) Division is responsible for developing plans, policies and programs designed to guide the physical development of Albuquerque. As the name suggests, work often involves land use and urban design with an orientation toward improving the quality of life for Albuquerque residents. Three sections comprise the UD&D Division including: *Long-Range Planning*, *Current Planning* and *Metropolitan Redevelopment*.

This division also assists and provides staff support to several land use boards, including: *Development Review Board*, *Environmental Planning Commission*, *Landmarks and Urban Conservation Commission*, *Albuquerque Development Commission* and the *Zoning Board of Appeals*.

Russell Brito, *Division Manager*
505.924.3337

Other Popular Department Contact Numbers

Zoning Permit Desk
505.924.3857

Building Safety Permit Desk
505.924.3964

One Stop Shop
505.924.3900

Uniform Housing Code
Violation Reporting
311

Weed & Zoning
Violation Reporting
311

TTY Users may call any number listed via Relay New Mexico at 1.800.659.8331

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