

## Historic Classification

### 301 High St SE Fire House

### Huning Highland Historic District

- The Station is listed as contributing which would make it eligible for tax credits for approved improvements
- All exterior work done in the Historic Protection Overlay Zone must gain a Certificate of Appropriateness from the Landmarks Commission or LC staff
- The building can be altered
- New buildings can be added to the site
- Demolition of the building would not be possible
- Minor exterior changes would only require a staff decision
- New construction or additions over 250 sq. ft. would need approval from the Landmarks Commission
- LC has public hearings the second Wednesday of the month with applications needing to be submitted a month prior.
- Preliminary review of designs with staff is recommended to assist applicants in determining that proposals are likely to gain a certificate of appropriateness.
- Requirements for Certificate of Appropriateness applications are below:

**HISTORIC CERTIFICATE OF APPROPRIATENESS – MINOR *Administrative Decision***

- \_\_\_ All materials indicated on the project drawing checklist and required by the Historic Preservation Planner
- \_\_\_ Letter detailing the scope of the proposal and justifying the request per the criteria in IDO Section 14-16-6-5(D)(3)
- \_\_\_ Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_ Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ Required notices with content per IDO Section 14-16-6-4(K)(6)
- \_\_\_ Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- \_\_\_ Sign Posting Agreement

**INFORMATION REQUIRED FOR ALL LANDMARKS COMMISSION PUBLIC HEARING APPLICATIONS**

- \_\_\_ Interpreter Needed for Hearing? \_\_\_ if yes, indicate language: \_\_\_\_\_
- \_\_\_ Proof of Pre-Application Meeting with City staff per IDO Section 14-16-6-4(B)
- \_\_\_ Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_ Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ Required notices with content per IDO Section 14-16-6-4(K)(6)
- \_\_\_ Office of Neighborhood Coordination notice inquiry response, notifying letter, and proof of first class mailing
- \_\_\_ Proof of emailed notice to affected Neighborhood Association representatives
- \_\_\_ Buffer map and list of property owners within 100 feet (excluding public rights-of-way), notifying letter, and proof of first class mailing
- \_\_\_ Sign Posting Agreement