

## MEMORANDUM

To: Albuquerque Engineers, Developers and Contractors

From: <sup>cc</sup> Curtis Cherne, P.E., Section Head, Design Review & Construction  
Building and Development Services, Albuquerque Planning Department

Date: October 30, 2019

Re: Design Review and Construction (DRC) Jurisdiction

Any development or construction project, except City-funded CIPs, will require DRC plan review / approval and a City Work Order if it meets at least one of the following conditions:

1. NEW Paving 500 sq ft or more in public ROW/easement.
2. Installing public storm drain including manholes and inlets.
3. Constructing a residential subdivision: private or public where there was no infrastructure previously.
4. Constructing or modifying a median in public ROW/easement.
5. Curb and gutter greater than 200 feet and establishing grade/flowline (e.g. 300 ft of curb and gutter not setting grade/flowline would NOT meet the threshold or 150 feet of curb and gutter establishing grade/flowline would NOT meet the threshold).
6. Public Water and SAS extensions.

When a City work order is required, all improvements within the right-of-way (including but not limited to sidewalk, drivepads, sidewalk culverts, ADA ramps, and utility services) shall be included in the DRC plans and work order.

DRC process guidance is available on the City's website, or upon request from City staff.