



Planning Department Development Review Services

Revocable Permit Submittal Requirements

- A. Revocable Permit
- B. One-time Administrative Fee of \$250.00
- C. Annual Fee of \$.50 for residential, \$1.00 for commercial PER SQUARE FOOT or a Minimum of \$25.00.
- D. Site Plan from a Licensed Surveyor
- E. Certificate of Liability Insurance for \$1,000,000(million) dollars, with City of Albuquerque as the Certificate Holder

Please submit all **Original Documents** to the City of Albuquerque, Planning Department, Plaza del Sol, 600 2nd St NW, Suite 400, Albuquerque, NM 87102.

The approval of this Revocable Permit, can take up to 2 weeks and will be recorded at the Bernalillo County Clerk's Office.