

Floodplain Development Permit Form
Planning Dept., City of Albuquerque

Section 1: General Provisions (Applicant to read and sign)

1. No work of any kind may start until a permit is issued.
2. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
3. Applicant hereby gives consent to the Floodplain Administrator and his/her representative to make reasonable inspections required to verify compliance.
4. Applicant must provide a Critical Habitat for Threatened & Endangered Species report if working on or near an endangered species area.
5. The applicant certifies that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate.

Applicant Signature _____ Date _____

Applicant Printed Name _____ Phone #: _____

Owner Signature _____ Date _____

Owner Printed Name _____ Phone #: _____

Section 2: Proposed Development in Special Flood Hazard Area (to be completed by Applicant)

Brief Project Description _____

Applicant is (check one): Owner _____ Builder _____ Engineer/Architect _____

Project address/Legal Disc/Location: _____

Description of Work in Special Flood Hazard Area (SFHA):

A. Development Activities

Clearing _____ Fill _____ Drilling _____ Excavation _____

Watercourse Alteration _____ (Including Dredging and Channel Modifications)

Drainage Improvements _____ Road, Street or Bridge Construction _____

Water or Sewer Line Installation ____ Paving ____ Walls, Fences ____

Storage of Materials/Equipment for more than a year. ____ Materials Volume (cu. Ft.) ____

Other (Please Specify) _____

B. Building Development and Building Type

New Building ____ Residential (1-4 Family) ____ Residential (More than 4 Family) ____

Commercial ____ Addition ____ Alteration ____ Demolition ____

Manufactured Home ____

If an addition or alteration:

Estimated Cost of structure before addition/alteration. _____

Estimated Cost of Project \$ _____ Percent of value (new/existing) _____

Is there a Grading & Drainage Plan associated with this work? Yes ____ No ____

Drainage file Number: _____



Section 3: Floodplain Determination (Completed by the Floodplain Administrator)

The proposed development is located in a SFHA Zone (circle one): A AE AH AO

And is located on FIRM Panel: _____

And is located in a Floodway: ____ Yes ____ No

BFE if Applicable: _____

Drainage File Number: _____

Floodplain Permit Number: _____

Building Permit / Work Order #: _____

Site specific Instructions: _____

Signed: _____ Date: _____

Printed Name: _____

If proposed development is a building complete section 4.

Section 4: Requirements for building in a SFHA:

(To be completed by the Floodplain Administrator or Representative).

BFE (unless not available) _____ Minimum Finished Floor Elevation: _____

Minimum Lowest Adjacent Grade (LAG): _____

Change in water elevation (if in a Floodway): _____

Is flood-proofing required: YES ____ NO ____

If yes, method of flood-proofing: _____

Company certifying the flood-proofing: _____

An Elevation Certificate is required for structural development in a SFHA. A Certificate of Occupancy will not be granted until the Planning Department receives the Elevation Certificate.



Section 5: Post Development Certification:

A. For structural Development:

Elevation Certificate received on (Date): _____

Finished Floor Elevation: _____

Lowest adjacent grade: _____

The Floodplain Administrator or Representative verifies that the above information is acceptable ___ is not ___ acceptable per the City of Albuquerque Floodplain Ordinance.

B. The site was visually inspected on (Date) _____

Certificate of Occupancy approved on (Date) _____

Signature: _____ Date: _____

Printed Name: _____